



SELF STUDY REPORT

FOR

4th CYCLE OF ACCREDITATION

**J.ZSHAH ARTS AND H.P.DESAI COMMERCE COLLEGE,
AMROLI**

NR. JALARAM TEMPLE AT PO- AMROLI, ST.-UTRAN (W.R) TA. CHORYASI D.

SURAT-394107

394107

www.acs.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

August 2024

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

The trustees' visionary leadership established J. Z. Shah Arts and H.P. Desai Commerce College, Amroli, on July 1, 1991. The college gained permanent affiliation on July 1, 1998, and was recognized under sections 2(f) and 12(B) of the UGC Act on June 23, 2000. Located in Surat, a rapidly growing industrial hub, the college serves a significant migrant population drawn to the city's diamond and textile industries.

The student body primarily consists of youth from rural backgrounds and lower-middle-class families. Initially offering **B.A. with Gujarati**, **B.A. with Economics** and **B. Com. with Financial Accounting in Gujarati medium**, the college expanded its horizons by introducing **B. Com (English Medium) in 1997**. Subsequent milestones include the introduction of **M.Com. (Gujarati Medium) in 2001**, followed by **M. Com (English Medium)**, **M.A. English**, **M.A. Gujarati**, and **M.A. Economics in 2009**. Notably, an **Additional Self Financed Class for Women in the Commerce Faculty** was established in **2009**, witnessing significant success with seven divisions running with separate staff. Furthermore college introduced **B.Com with Data Science** in women's additional classes to meet today need of industries in **A.Y. 2023-24**.

The college received accreditation with a **"B" grade and a CGPA of 2.27** from NAAC in **2008**, and was reaccredited in **2014 with a "B" grade and a CGPA of 2.74**. With over 4000 students enrolled, the institution earned reaccreditation with a **"B++" grade and a CGPA of 2.94** from NAAC in **third cycle on 9 th September,2019**.

The college is having its own **international peer reviewed online journal "IDEES"** with **ISSN NO. 2455-4642** on 6th February, 2016. Colleges received this certificate **ISO 9001:2015** for **QUALITY MANAGEMENT SYSTEM** in **2020**. College has started **Dr. BABASAHEB AMBEDKAR Open University** for distance education in **February, 2018**. Our college wins the **Rotary Round Town Trophy** for the **collecting the Highest number of Blood Bags TWENTITH times in a Row** in the Surat City.

Vision

"To achieve excellence in academic and extracurricular programs, fostering an environment dedicated to instilling the skills and values essential for real-life success and responsible citizenship."

Core Values:

- Commitment to quality
- Pursuit of academic excellence
- Cultivation of positivity
- Upholding honesty
- Encouragement of innovation
- Commitment to serving others
- Advocacy for environmentalism

Mission

"The institution is committed to advancing education by providing opportunities and cultivating an environment rich in academic, cultural, and social activities to facilitate the holistic development of learners' personalities."

Goals:

- Prepare students for lifelong learning, leadership, service, and responsible citizenship.
- Cater to the needs of a diverse student population, including those with disabilities.
- Promote knowledge acquisition and facilitate skill development in all fields through modern communication technologies.
- Foster values of equality, national integration, social justice, and secularism among students, contributing to societal and economic transformation.
- Ensure a conducive atmosphere for student and employee welfare, promoting a healthy and collaborative community.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- State-of-the art infrastructure/facilities for teaching learning.
- Effective use of ICT infrastructure to ensure smooth academic, examination, and administrative processes.
- A wide range of extracurricular activities.
- Student-centered learning approach.
- Smart classrooms.
- Strong and supportive management.
- Regular updates on daily activities, shared on social media.
- 21% of key positions are held by college alumni.
- Numerous awareness programs on the National Education Policy (NEP) conducted before its implementation for students, teaching, and non-teaching staff.
- Strict policies against ragging and sexual harassment, supported by Anti-Ragging, ICC, and Grievance Redressal Cells.
- A well-secured campus with security guards and CCTV surveillance.
- More than 60 % students are female students.
- Recognition from government and non-government entities for the college, NSS, and NCC units through awards and medals.
- Installation of a solar plant with a capacity of 27 KWP.
- Memorandums of Understanding (MoUs) and linkages with other academic and non-academic institutions.
- Registered Alumni Association.

Institutional Weakness

- Lack of land for outdoor sports activities.
- Shortage of teaching and non-teaching staff due to the affiliating system and government policies.

- Limited space, restricting expansion opportunities.
- Lack of flexibility in course offerings, examination conduct, and evaluation due to the college is affiliated.
- Insufficient research activities.
- Challenges in maintaining the student-teacher ratio as an affiliated college.

Institutional Opportunity

- Potential for collaboration with various agencies.
- Possibility of introducing more career-oriented courses.
- Better utilization of alumni services.
- Opportunities to offer more skill-based programs.

Institutional Challenge

- Maintaining the student-to-computer ratio.
- Generating financial resources from various sectors for overall development.
- Increasing the percentage of feedback received from different stakeholders.
- Implementing the National Education Policy (NEP) with limited resources.
- To remain competitive with three other affiliated colleges in the surrounding area.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

- The institute offers traditional and self-financed programs in Arts and Commerce from UG to PG, along with skill based certificate courses, fulfilling its vision and mission.
- Affiliated with V.N.S.G.U., Surat since 1991, the institute follows state government and university regulations for curriculum, admission, and evaluation.
- Offers **5 UG, 4 PG, and 37 certificate courses approved by the university.**
- CBCS is Introduced in the affiliating colleges of VNSGU in the A.Y. 2010-11.
- Introduced **NEP-2020** in the affiliating colleges of VNSGU in **A.Y. 2023-24.**
- College introduced a **B.Com. with Data Science** in the women's additional classes in the **A.Y. 2023-24.**
- Provides **soft skills credits** for students involved in **NCC/NSS/Sports/Saptadhara.**
- Runs a **self-financed B.Com. program for women** at the UG level.
- College offers **B.COM with major (Principal) Advanced Accounting & Auditing** in English medium and Gujarati medium, **M.COM. with major (Principal) Advanced Accounting & Auditing** in English medium and Gujarati medium, **B.A. with major courses in Gujarati and Economics** and **M.A. with major courses in Gujarati and Economics.**
- UG programs span six semesters over three years; PG programs span four semesters.
- **Flexible transfer between mediums and between regular and external programs.**
- Curriculum implementation includes a systematic timetable, syllabus distribution, and teacher's diary

maintenance.

- Collects and analyzes **online feedback from students, parents, alumni, teachers, and employers** for improvements.
- Achieved **4 gold medals** in university examinations over the past five years.

Teaching-learning and Evaluation

- **45 full-time teaching faculty and 25 non-teaching staff.**
- **16 faculty members with Ph.D., 3 with M.Phil., and 7 registered for Ph.D.**
- **9 teaching faculties are registered as Ph.D. guides** and their guidance 16 students completed Ph.D. and 2 students M.Phil. in the last five years.
- **Online centralized admission process for B.Com. and PG programs by affiliating university ; admission for B.A is done by college.**
- **"Academic Calendar"** prepared by **IQAC** in the **beginning** of the **academic year.**
- Adoption of modern teaching methods like ICT-enabled activities.
- **Additional lectures** for clarifying doubts and re-explaining critical topics.
- **Feedback collected and analyzed** from stakeholders for improvements.
- **Evaluation through** term paper, projects, oral tests, home assignments, problem-solving methods, and regular/additional tests.
- **Subscription** to e-resources from **N-LIST** for all students.
- Regular **online monitoring of student attendance**; parents informed of irregularities.
- **Alumni engage** with students **through activities.**
- **Well-planned teaching, work distribution, and ad-hoc teacher appointments** ensure consistent functionality.
- The **examination time-table is displayed on the Microsoft team and nETe-IMS (College MIS), as well as website of college in advance.**
- **Internal marks are given to students in classroom and are also shared via nETe-IMS and college website.**
- **Meritorious students' answer sheets displayed in the library.**
- **Special consideration** is given to students engaged in **NSS, NCC, and sports events** during the examination period, **allowing for an additional internal examination.**
- **Rechecking facility for answer books** provided.
- **Submission** of two different sets of **question papers and solutions** in calculative **subjects in advance.**
- **Internal squad** appointed for transparency in **internal examinations.**
- **University examinations** conducted as per **VNSGU norms.**

Research, Innovations and Extension

- **Established a Research Committee** to promote **research and consultancy.**
- On December 27, 2023, our institution got approval of **Research Centre in social science research by VNSGU.**
- Encourages teachers to publish books, articles, and research papers.
- Certificate course in **Research Methodology** offered in **PG students** to improve their scientific temper and attitude.
- Published **42 research articles** in journals **with ISSN.**
- Organized **1 international conferences, 1 national conferences, 1 international FDP , 1 national**

FDP, 50 webinar and one 12 th Annual convention in the last five years.

- Offers consultancy services statistical analysis of project reports, and Taxation of Salary.
- Holds **28 MoUs** with institutes, corporates, and NGOs for training, internships, placements, exchange programs, and social activities.
- Published **23 educational books** with ISBN.
- Operates **IDEES, an online research journal with ISSN 2455-4642.**
- Various extension activities done in collaboration with Lions Clubs, Jivan Jyot trust, 'Chhaydo' trust and Rotary club.
- Conducted **over 100 programs** in collaboration with industry, community, and NGOs through NSS/NCC for extension and outreach.
- College wins **Rotary Round Town Trophy for Collecting the highest number of blood begs Twentieth Times in a Row** from **Surat Raktdan Kendra & Research Centre.**
- **Awarded as the Best NSS College in 2023-24** by VNSGU.
- Received the **Best Learning Support award** from **Dr. Baba Saheb Ambedkar Open University in 2022-23.**
- Secured a **grant of 4,94,000 rupees** from **Gujarat State Sangeet Natak Academy, Gujarat** for **promoting Adivasi culture in Gujarat.**

Infrastructure and Learning Resources

- The institute spans **3.043 acres** with well-maintained infrastructure for various activities.
- Two blocks with a **built-up area of 7132.17 sq.m.**, equipped with top-notch facilities.
- Provides a friendly and multi-cultural environment.
- **Indoor sports facility available.**
- **Library size: 1958 sq.ft., over 35,936 books,** newspapers, magazines, journals in English/Gujarati/Hindi, **internet access with 10 computers, N-List for e-books & e-journals, SOUL software, and OPAC system.**
- **29 ICT-equipped classrooms,** Activity practice Hall, Language lab, Data processing room, 2 **Libraries, Research(Commerce) lab, Multimedia hall, Sports room (auditorium), Strong room, Administrative area, Specialized facility, Common room for girls, 234 computers, 33 laptops, e-communication system, Adequate washrooms, RO water filter with 600 liters/hour capacity, 232 CCTV Cameras, Sanitary Vending and Disposal machines, Internet 200 MBPS and NAMO Wi-Fi with 7 access points, 4 Smart boards, projector (5000 lumens), 9 biometric and face recognition systems, open-air stage, musical instruments, NSS equipment, 125 KV generator, Water chiller, electronic geysers, 49 LED T.V. ,2 DSLR camera, 10 WebCam , 2 UPS for 100 computers.**
- **Large RCC parking with 57 blocks (24,450 sq.ft.), accommodating 1000-1200 vehicles,** separate parking for staff and differently-abled.
- Facilities for **differently-abled students: ramps, washrooms, wheelchairs, separate parking.**
- **e-Notice** broadcast on **MS- team.**
- **Greenhouse on campus.**
- **Maintenance Committee** ensures facility upkeep.
- **ICT facilities** are regularly updated.

Student Support and Progression

- The **college begins** with a **prayer** to ignite spiritual awareness among students.

- **Additional lectures** are provided for "**slow learners.**"
- **Advanced learners** receive **special mentoring and extra library resources.**
- The "**Earn while Learn**" scheme supports **economically weaker students.**
- **Active Career Counseling and Placement Cell.**
- **Capacity enhancement schemes** include career guidance, soft skill development, language lab, bridge courses, yoga and meditation, skill and value-added certificate courses, personality development, and entrepreneurship programs.
- Seminars on **research methodology for PG students** to foster research interest.
- **Scholarships and freeships** available for needy students through **institutional welfare** funds and various trusts.
- **Publishes annual magazine "Shabdajyot" and half-yearly newsletter "Spark."**
- Organizes **22 different inter-college and inter-class competitions, 2 inter school competitions,** along with **NSS, NCC, career guidance, gender sensitization, yoga, environmental and health awareness, and women empowerment programs.**
- Achieved **1 national-level bronze medal, 33 Gold medals, 30 Silver medals, 12 Bronze medals** in sports and **15 prizes in group activities and 10 prizes in individual activities** in youth festivals over the last five years.
- **Anti-ragging policy, sexual harassment prevention cell, Right to Information Act 2005, student grievance redressal cell, women empowerment cell, and SC/ST/OBC/Minority cell** in place to address student issues.
- **Registered Alumni Association** as the '**J.Z. Shah Arts and H.P. Desai Commerce College Alumni Association**' on **July 27, 2023.** Provisional approval for **12-A and 80-G** statuses was granted on **January 10, 2024.**

Governance, Leadership and Management

- **Governed by Jivan Jyot Trust,** with policies designed by the **governing body and Local Management Committee.**
- **Prepared perspective document for academic and infrastructural development.**
- **Decentralized and participative** management for **academic and administrative** tasks.
- **HODs plan and execute departmental activities.**
- **Chairmen of committees** plan and execute **academic and extension activities.**
- **Effective welfare measures** for **teaching and non-teaching staff.**
- **Sponsorship for teachers** to **present papers and attend seminars, conferences, and development programs.**
- Faculty felicitated for **National and International awards.**
- **Group insurance** scheme for **staff.**
- **IQAC monitors and evaluates academic and administrative procedures,** forming and overseeing various committees for curricular, co-curricular, and extra-curricular activities.
- **AQAR submitted timely and regularly.**
- College is certified with **ISO 9001:2015 (Quality Management System) certificate.**
- **Every year Participation in NIRF(National Institutional Ranking Frame) & GSRIF (Gujarat State Ranking Frame)**
- **Reaccredited with "B++" Grade and CGPA 2.94** from NAAC in **third cycle on 9 th September,2019.**

Institutional Values and Best Practices

- **Energy-saving measures: Solar Energy plant, LED lights, energy star appliances, centrally controlled switch.**
- **Waste management: Dustbins, electronic sanitary pad disposal machine; rainwater harvesting, wastewater reuse with RO purifiers; old computers donated to local schools.**
- **Environmental Studies as an interdisciplinary subject.**
- **Student safety assurance schemes cover all students.**
- **Green practices: plastic-free campus, paperless office, planting trees, and presenting books instead of flowers.**
- **Established Dr. Baba Saheb Ambedkar Centre for distance learning.**
- **Celebration of national festivals and days to promote universal, national, and human values.**
- **Energy Audit done for energy saving.**
- **Environment Audit done for save environment.**
- **Gender audit done for gender equity.**
- **Best Practices-1 : Earn while Learn**
- **Best Practices-2 : Commitment towards Social Responsibility**

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	J.ZSHAH ARTS AND H.P.DESAI COMMERCE COLLEGE, AMROLI
Address	Nr. Jalaram Temple At Po- Amroli, St.-Utran (W.R) Ta. Choryasi D. Surat-394107
City	Surat
State	Gujarat
Pin	394107
Website	www.acs.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Kishorsinh N. Chavda	0261-2495288	9825897197	-	principal@acs.ac.in
IQAC / CIQA coordinator	Sejal A. Desai	0261-	9712529125	-	sad@amrolicollege.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Gujarat	Veer Narmad South Gujarat University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	23-06-2000	View Document
12B of UGC	23-06-2000	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Nr. Jalaram Temple At Po-Amroli, St.-Utran (W.R) Ta. Choryasi D. Surat-394107	Urban	3.043	7132.17

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/ Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom, Commerce, Data Science	36	HSC	English	125	0
UG	BCom, Commerce, Data Analytics	36	HSC	English	125	32
UG	BCom, Commerce, Advance Accountancy and Auditing	36	HSC	English, Gujarati	1150	1036
UG	BA, Arts, Economics	36	HSC	Gujarati	200	155
UG	BA, Arts, Gujarati	36	HSC	Gujarati	200	96
PG	MCom, Commerce, Financial Accountancy	24	B.Com	English, Gujarati	188	109
PG	MA, Arts, English	24	B.A English	Gujarati	94	0
PG	MA, Arts, Gujarati	24	B.A Gujarati	Gujarati	88	30
PG	MA, Arts, Economics	24	B.A. Economics	Gujarati	88	33

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				20				16			
Recruited	0	0	0	0	13	7	0	20	5	7	0	12
Yet to Recruit	0				0				4			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				12			
Recruited	0	0	0	0	0	0	0	0	5	7	0	12
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				21
Recruited	4	1	0	5
Yet to Recruit				16
Sanctioned by the Management/Society or Other Authorized Bodies				19
Recruited	6	13	0	19
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	3	3	0	4	5	0	15
M.Phil.	0	0	0	1	0	0	0	1	0	2
PG	0	0	0	9	4	0	1	0	0	14
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	5	7	0	12
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female	Others	Total
		18	27	0	

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	1326	4	0	0	1330
	Female	2264	11	0	0	2275
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	322	1	0	0	323
	Others	0	0	0	0	0
Certificate / Awareness	Male	824	0	0	0	824
	Female	1417	0	0	0	1417
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	82	84	85	75
	Female	143	167	157	140
	Others	0	0	0	0
ST	Male	53	50	56	43
	Female	144	170	198	221
	Others	0	0	0	0
OBC	Male	650	669	700	660
	Female	1078	1110	1092	968
	Others	0	0	0	0
General	Male	437	475	454	511
	Female	1271	1676	1901	2016
	Others	0	0	0	0
Others	Male	141	183	245	157
	Female	211	321	390	260
	Others	0	0	0	0
Total		4210	4905	5278	5051

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	College is affiliated with the University of VNSGU. Up until the 2022-23 academic year, the college has provided undergraduate education in disciplines Arts & Commerce subjects offers :Business Administration, Accountancy, Banking, Gujarati, English, Sanskrit, Sociology, Economics, Statistics, and Hindi. Additionally, Environmental Studies was a mandatory subject for all First year students. The college adopts a multidisciplinary approach to offer a platform for diverse and quality higher education. Before implementing the National Education Policy (NEP), the college organized several seminars on NEP involving all stakeholders. Implementation of the NEP by the Government of Gujarat and affiliating
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	<p>university from A.Y. 2023-24. In credit structure for Commerce & Arts under Multidisciplinary / interdisciplinary basket of various subjects offer to students. Although the college has limited control over curriculum design, some faculty members actively contribute as members of the Board of Studies and participate in meetings and workshops to help develop revised curricula. Our college offers a diverse range of multidisciplinary certificate courses, each sanctioned by affiliating university. We have rolled out 37 such multidisciplinary course till date. The introduction of various certificate courses across disciplines has been successful.</p>
<p>2. Academic bank of credits (ABC):</p>	<p>In adherence to the guidelines and norms set by Veer Narmad South Gujarat University, our institute meticulously follows the prescribed curriculum, admission procedures, and evaluation criteria. To facilitate student mobility across different educational institutions within the state and nationally, the university has implemented a flexible multi-level entry/exit and credit transfer system at both undergraduate and postgraduate levels. In line with this, it is compulsory for all students enrolled in our institute to register with the Academic Bank of Credits (ABC). This ensures that every student maintains an active ABC account which plays a pivotal role in credit accumulation and transfer process.</p>
<p>3. Skill development:</p>	<p>At our institution, the essence of imparting education goes beyond merely preparing students for employment. Our aim is to enrich and expand their mental, emotional, and intellectual horizons, empowering them to be self-reliant in life. To achieve this, we focus on nurturing the Intelligence Quotient, Emotional Quotient, and Spiritual Quotient of our students, contributing to their comprehensive development. Our approach includes innovative strategies that involve support through scholarships and other forms of aid. Additionally, our college actively engages in celebrating national festivals like Independence Day and Republic Day, and observes significant events such as WORLD AIDS DAY and Environment Day. We also honour the birth and death anniversaries of our national leaders, an initiative that instils valuable qualities in our students. Mentoring is a key practice in our institution, guiding students to envision and explore</p>

	<p>potential career paths post graduation, and to fully benefit from their academic journey. We offer skill enhancement courses such as ‘Computer Introduction & Implementation’, ‘Tally’ and ‘Google Basics’, accredited by the college/university. These courses encompassing 2 credits each are designed to foster experimental learning. Promoting project-based learning and field studies is another dimension of our educational model. We have introduced certificate courses in Social work along with skill-oriented courses like Mehndi Art, Nail Art, and Makeup courses, to boost employability. Through these diverse educational avenues, we aim to cultivate a well-rounded, versatile and independent individual ready to make a significant impact in the world.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>In its commitment to embracing and promoting Indian languages, our college offers courses in Gujarati, Hindi and Sanskrit as part of the curriculum. Annually, we conduct a variety of language enrichment activities to foster a deeper appreciation and understanding of these languages. Notably, we organize unique initiatives to promote Sanskrit, such as the ‘Bhagvad Gita Review’ and an ‘Inter College/School Sanskrit Shloka Recitation Competition’. Additionally, the college hosts the ‘Bhartiya Sanskrit Gyan Exam’ aimed at enhancing students knowledge of Indian culture and Sanskrit. Similarly, for the promotion of Gujarati and English, we have a rich calendar of events that includes Inter College Poetry Recitation, Story Writing, Essay Writing, Book Review, Poetry Composition, and Elocution Competitions. These activities are not just linguistic exercises but also serve as platforms for creative expression and cultural engagement. To further celebrate and promote cultural awareness, our college organizes ‘Inter Class/College Quiz Competition’ themed around ‘Aapnu Gujarat’, ‘Mahatma Gandhi’, and ‘Swami Vivekanand’. These events play a crucial role in connecting students with their heritage and fostering a sense of pride in Indian culture and history. The IKS initiative integrates traditional knowledge with modern education, promoting a holistic approach to learning and innovation. This initiative helps in preserving and leveraging indigenous knowledge systems for contemporary applications. IKS (BKS) is compulsory</p>

	for all first year students from A.Y. 2023-24.
5. Focus on Outcome based education (OBE):	Our goal is to ensure students excel in both academics and extracurricular activities by creating a supportive environment that equips them with the essential skills and values needed for success in the real world and responsible citizenship. Our educational approach goes beyond merely delivering knowledge; it emphasizes teaching students how to live harmoniously and peacefully on this planet, fostering goodwill and mutual understanding among all. This objective is a fundamental part of our program's outcomes, helping students develop into well-rounded individuals in every aspect of life. Key points of the Outcome-Based Education (OBE) approach include: (i) A student-centred approach to teaching and learning. (ii) The development of Program Specific Outcomes (PSOs) and Course Outcomes (COs) for the BA, B.Com, MA, and M.Com programs. (iii) Assessment of the attainment of these COs and PSOs.
6. Distance education/online education:	To accommodate our students` needs, particularly during the pandemic lockdown, our faculty have adeptly utilized various technological tools for effective teaching and learning. These include Microsoft Teams, Google Classroom, and Zoom for virtual classes, along with the use of videos as educational aids. We have also fostered group collaboration and interaction online, ensuring that assignments, revisions, and assessments are seamlessly integrated into our blended learning approach. Additionally our college houses a study centre for Baba Saheb University, facilitating distance learning. Initiative has been taken to encourage students in SWAYAM-NPTEL. Seminars are also arranged through blended mode. Study materials are uploaded on the MS-team.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes, the Electoral Literacy Club (ELC) was set up in our college in the academic year 2023-2024 before NSS students were doing the same activities of Voting awareness.

<p>2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?</p>	<p>Yes, the student's coordinators and coordinating faculty members are appointed by the college and the ELCS are in function. 1 Pro. Jitendra Chaudhary (Coordinator) 2 Dr. Mayank Soda (Co-Coordinator) 3 Mr Gaurav Chauhan (Student Member) Ms. Viralben Mangrol Student Member) Yes, the ELCs are performing their roles and responsibilities and they are in their character.</p>
<p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>ELCs has done various innovative programmes such as 1 Voter Awareness Programs, elucidating the Indian Election system, eligibility criteria, voting process, Rights of Voting, Ethical voting and importance of voting. 2 ELCs initiated to approach 18 years' students to prepare their Voter Id cards through a form filling process – online/offline. ELCs created an online google link to collect the details of the students and guide them regarding documents and other processes in the year 2023-2024. 3 “Voting Festival Program” is also initiated by ELCs. 4 “National Voter Day” program arranged and celebrated in collaboration with the District Collector and District Election officer. 5 Our ELCs has perform the duty of “Matdan Dut” or “Voter Dut” on the day of Election and helped old, disabled, weak and females to vote on the center of Amroli. 6 “Pledge to Voters” – An Oath Ceremony also done on each “National Voters Day”. 7 Our college student Digvasa V. Gohil got second prize in Surat District Poster making Competition on Voting Awareness. Students of the college also participated in Essay Competition for National Voters Day-2022 conducted by Additional District Election Officer Surat on 23th January 2022. 8 Our two ELCs students Gaurav Chauhan and Viralben Mangrol have received letters of appreciation and got 9th position among top 10 best ambassadors in the celebration of 14th “National Voter Day” dated on 25th January 2024. 9 Our ELCs student Jaivikkumar Ashokkumar Reyani got certificate of appreciation to work sincerely for “Systematic Voter’s Education and Electoral Participation” on “National Voter Day” dated on 25th January 2019 10 Even during Covid-19 Coordinator and sub coordinators attended a Video Conference on “Election Card, online verification and modification” on 25th September 2019. The meeting was conducted by the District Panchayat Office. ELCs attended a second online</p>

	<p>meeting on “National Voters Day” on 25th January 2021 conducted by Taluka Service Centre, Olpad. 11 ELCs done meeting with 12th std. school students of Sanskar Deep Vidhya Sankul, Mota Varachha Surat for the awareness of Voting on 14th September 2019. 12 ELCs participated in a seminar program on “Electoral Roll Reform Program “under the guidance of District Collector and Respected District Election officer at Veer Narmad South Gujarat University, Surat in association with. 13 ELCs conducted hands-on training on “Electronic Voting Machine” dated on 3rd October, 2019. 14 Our ELCs Faculty coordinators and other faculties also perform the various duties in Elections as Presiding officer, Assistant Presiding, Zonal officers etc. 15 ELCs also provide infrastructure of the college for the awareness program on Voting Awareness to become helpful to District Collector and District Election officers.</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>· Survey ELCs has started a survey of the students in the “Voting Awareness” Campaign in the year 2023-2024. The result of the survey was – 1 Students have Voter ID- 1356 2 New Voters to fill the form (at college) - 1992 3 New form in their own wards (out of the college) – 609 Final Total- 3957 · Awareness Drives 2 ELCs have done a program on “Voter Awareness Program by the Letter”. NSS Volunteers went door to door to explain the importance of voting to create the awareness on voting with form no 6 and 8 of Election Commission. Form No 6 is related with -Application Form for New Voters and Form No 8 can be filed for correction to particulars of a person entered in the electoral roll. ·Creating Content 3 ELCs prepared short videos to create awareness on voting and post on various social media platform as Instagram, Facebook, Twitter and on YouTube. All teachers, non-teaching staff, students, alumni participated in video making process. Different Slogans were given by all such as - "????? ??? ?????? ?????d???? ? ? ? ? ? ? ?!", Vote – the heartbeat of Democracy, ???? ???? ????????, ?? ? ? ? ? ? ? ??. All the three languages are used to spread the awareness on Voting. The details of Social media are- ·Facebook- Amroli CollegesuratFour, AmroliArts CommerceCollege, AmroliCollege Suratone, AmroliCollege SuratThree (acs ac in) · Instagram- amroli91 · Twitter-</p>

	<p>@amroli10 · YouTube-https://www.youtube.com/channel/UCctJna7DGn41wFhDrLntYKg · SVEEP link- https://ecisveep.nic.in/files/category/12-elcs/</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>Institution had SOP or Mechanism for Electoral process that follows below steps. 1 ELCs communicate with Students of second year who acquired eligibility to vote as per their age. 2 Notice related to the meeting circulated including date, time and venue of it. 3 Students survey conducted to know the exact data about students' eligibility to vote. 4 Forms are collected from the District Collector and District Election officer by the Faculty coordinators and distributed in each and every class. 5 ELCs team explain everything related to voting rights and process through various activities. 6 Student Coordinator explains the form details and required documents. 7 Academic years 2023- 2024 online form filling process has also started. 8 ELCs teams submit all the filled forms to the Olpad District Election office. 9 ELCs did various activities to promote Voting and use social media platforms. 10 District Election officers conduct seminars and provide hands-on training on "Electronic Voting Machine."</p>

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
4210	4905	5278	5051	4506

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 53

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
35	32	35	35	53

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2023-24	2022-23	2021-22	2020-21	2019-20
66.6	118.51	169.81	32.49	99.64

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

At UG and PG levels, the curriculum, admissions, and evaluations adhere strictly to the guidelines established by the state government and the affiliating university.

Curriculum Planning: At the onset of each academic year, the Principal, Heads of Departments (HODs), and the Internal Quality Assurance Cell (IQAC) collaborate to draft an action plan. The Principal convenes all faculty members to form committees tasked with executing this plan. Each faculty prepares lesson plans and teaching diaries. The Principal, IQAC and various committee schedules academic calendars, timetables, examinations and various activities list in the beginning of year. These details are communicated via physical and digital notice boards for transparency. Some faculty members actively partake as a member of the board of studies and syllabus revise committee in curriculum planning and development at the university level.

Curriculum Delivery: Pedagogy encompasses diverse methods such as chalk-talk, ICT-enabled lectures, presentations, assignments, discussions, industrial visits, case studies, PowerPoint presentations, problem-solving learning practices, exercises, career guidance programs, computer education, guest lectures, GOOGLE Classroom, MS Team, NETEIMS Mobile Application, term papers, group discussions, project work, field work, exam paper discussions, and commerce lab activities. Student-centric methods are prioritized, and class mentors closely monitor the curriculum throughout the year. An online/off line, evaluation system for external paper checking and setting was done by the affiliating university.

Curriculum Enrichment : We offer value-added certificate courses in communication and soft skills. The Career Guidance Club and Language Lab improve professional and interpersonal communication. Faculty support participation in seminars, conferences, festivals, and competitions. Educational visits and guest lectures by industry experts enhance theoretical learning. MOUs with private and educational institutes enable workshops and seminars, increasing curriculum relevance. Social responsibility is promoted through NSS & NCC activities.

Feedback System: The IQAC oversees teaching and activities via an online/offline students, teachers, feedback is gathered from students, teachers, parents, industrialists, and alumni regarding the curriculum. An action taken report is prepared based on feedback analysis, and suggestions for changes in college development policy are communicated to the Local Management Committee (LMC). Evaluation outcomes guide improvements communicated to the university via Board of Studies members.

Continuous Internal Evaluation (CIE)

In addition to the directives issued by the University on the assessment process, the college practices CIE through class tests, sudden tests, project works, class/library/home assignment, viva voce, quiz and other academic activities. Students are encouraged to participate in inter and intra-college competitions for a self-evaluation as well.

Innovative Teaching Mechanism and E-Learning – The usage of ICT tools integrated with the MS Team for an updated teaching-learning process is regularly practiced alongside the

more traditional methods of teaching. The college also maintains E-learning platforms for online study-materials.

E-Resources - The library of institution acts as supplement to the curriculum.

Experiential Learning - The college keenly promotes experiential learning for the students

through a frequent organization of seminars, field work, quiz-competitions, cultural programm and various add-on certificate courses for their holistic development.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 38

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Other Upload Files

1

[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 90.99

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
4210	4905	5278	2893	4506

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

The college has implemented a comprehensive approach to address crucial social, environmental, and ethical issues:

1. Gender Sensitization Initiatives:

- The college organized Self defense Training program for empowering girl students.
- The college made efforts to organized women-empowerment and women-awareness programs like Save Girl Child, Cyber Crime to make the students sensitive to gender issues.
- Lectures on Gender equality and Gender Harassment have been conducted and College also actively organized seminar on Personal Health & Hygiene by doing tie up with organization.

2. Environment and Sustainability Efforts:

- Engaging discussions on critical topics like Global Warming, Water Conservation, and Climate Change have been conducted, supplemented with informative videos and slides.
- Environmental Studies has been included in the syllabus as an interdisciplinary subject as one of the foundation courses.
- Elocution & poster making competition on environment and sustainability issues are arranged every year in the college.
- A GreenClub has been established to foster environmental consciousness among students.

3. Focus on Human Values and Professional Ethics:

- Talks by Judges, Police and advocates on Human Rights are arranged on regular basis.
- A certificate course on value education, Social wok are introduced for UG students of both streams.
- Importance of each day poster is display on social media. (Significance of each day is highlighted on social media to acknowledge students)
- "Jeev Daya Day" is observed on 2nd January and talks, documentary, skits and slide shows are arranged to mould a generation that is friendly with birds and animals.
- Various BA, B.Com, MA, and M.Com programs include professional ethics in their course content, covering diverse topics.
- Bharti knowledge system (BKS) courses are introduced in NEP-2020 under Value Added Certificate courses by affiliating university.
- Professional ethics introduced in commerce and Arts faculty by offering various certificate courses.
- Vigilance committee – The Vigilance committee oversees the maintenance of discipline, and the inculcation of a work and study atmosphere with regards to punctuality, respect, etiquette and presence of a healthy atmosphere within the college.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 20.52

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 864

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System**1.4.1**

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 85.13

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2023-24	2022-23	2021-22	2020-21	2019-20
1464	1606	1951	2064	2022

2.1.1.2 Number of sanctioned seats year wise during last five years

2023-24	2022-23	2021-22	2020-21	2019-20
1826	1962	2241	2398	2271

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 65.04

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2023-24	2022-23	2021-22	2020-21	2019-20
677	760	931	932	867

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
1165	1157	1322	1419	1344

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 120.29

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

1.Activity based Learning:

Students learn from their experiences during various learning activities assigned to them through class/library/home assignments on course topics; peer teaching practices, field visits, paper preparation of informative display posters and educational visits. Students learn about their social responsibility through participating in college fest (Innovision) programs, blood donation and health check –up camps. Experts from industry and academia share their experience with the students which prepares them for the real time job scenario. Central computing facilities, e-Library facilities, guest lectures and seminars by eminent experts from academia and industry help the students in self- learning process and enhancing their knowledge.

2.Participative Learning:

For participative learning the interactive method i.e: question and answer between the teachers and students is used to clear their doubts. The computer assisted learning (CAL) is useful for students where faculties make power-point presentation. As per the university guideline it is mandatory for UG students to write Assignment and for PG students to prepare Term paper. The faculties according to the need of curriculum engage students in using the modern teaching aids. To encourage participatory learning, group discussions are conducted during regular teaching hours. Students are encouraged to participate in group projects and various activities like Poster presentation, webinar, Quiz, extempore speeches, and inter class /college Competitions are organized to encourage active student participation.

3.Problemsolving learning:

The problem solving abilities of student's are enhanced by including case studies, university question paper solving and assignments related to respective course subjects. Case studies help to bridge the gap between theory and practice and allow students to think critically and utilize the knowledge. The faculty is encouraged to develop new experiments beyond syllabus. Some faculties have published books on university papers solution for handy material.

4.Digital learning:

The institution leverages digital learning management systems to provide an innovative and creative learning environment.. Various course content, digital library and e- resources are uploaded and made available to the students which enhance their overall learning experience.

5. E- Resources:

Learning E-resources like National Digital Library(NDA), Swayam online courses, Open access journals ,NPTEL, e-pgpathshala ,memberships like N-list are available to the students. E-facilities like provide unlimited space on Google. Also provide assistance in government facilities like digi-locker, Academic Bank of Credit (ABC), My Bharat portal, Voter's Help Line mobile application.

6. Experiential learning:

Students learn from their experiences they have during Earn while learning activity. The Earn and Learn,

Internship, training field work & term paper helps to gain experience in leadership and Social skill. It makes them bold to handle challenging, changing or difficult situations there by making them responsible and mature citizens.

The aim of imparting education is not only to help students to gain a good percentage and proper employment but also to make them better human beings and good responsible citizen of tomorrow. To ensure all this care is taken to make learning more students centric.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 84.44

2.4.1.1 Number of sanctioned posts year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
47	39	40	39	60

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 50.53

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
27	18	17	17	17

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.5 Evaluation Process and Reforms**2.5.1**

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The college follows all the rules and regulations laid down by the affiliated university for smooth conduct of the internal/external Examinations. All examination-related information, including internal marks, is displayed on electronic communication devices to enhance transparency in both internal and external assessment systems. Additionally, the college has implemented robust mechanisms to further promote transparency in assessment processes.

Mechanism of internal assessment

- The **internal examination and evaluation committee** prepare the schedule for various internal examinations.
- The supervision schedule is conveyed to the faculty.
- The **Internal squad** is formed for the smooth conduct of the examination. Team is supervised all classes of Internal and External exams through CCTV camera from Library to restrict fraudulent activities.
- Paper-setter and examiner are appointed well in advance before examinations.

- Submission of **two different sets of question papers** in each subjects are provided by examiner before sufficient time of examinations.
- Submission of **question paper along with solution** in calculative Subjects before sufficient time of examinations.
- The **examination time-table is displayed on the Microsoft team and nETe-IMS (College MIS), as well as website of college.**
- **Internal marks are given to students in classroom and are also shared via nETe-IMS and college website.**
- Answer sheets of meritorious students in each subjects is separated & dispelled in the library to enable students to learn a proper way of writing in the examination.
- The internal marks are uploaded on ERP of VNSGU.
- **Strong room** provided for Examination work with all necessary facilities like **Photo copying machine, Computer with internet connection**, a printer, locker and **CCTV**.
- The principal appoints **internal senior supervisor**, assistant to senior supervisor and supervisor for the internal and university Examinations.
- Every faculty **selects an enclosed chit** before going for supervision - which indicates, in which class he/she has to go to do supervision. **This practice is followed in every internal and external examinations.**
- The College is completely equipped with CCTV Camera. All Internal and External Examination are under the surveillance of it.

1.Grievances Related to Internal Assessment:

- Special consideration is given to students engaged in NSS, NCC, and sports events during the examination period, allowing for an additional internal examination.
- For students dissatisfied with their evaluation at the college level, an avenue for recourse is provided. They can submit a written request for reassessment either to the principal in person or through the complaint form or email Helpdesk and complaint solve within 10 days.

2. Grievances Related to External Assessment:

- At the university level, students have the opportunity to request a reassessment or rechecking of their answer books for all semesters.
- Those discontent with their marks are granted the privilege of reviewing their answer book under the Right to Information (RTI) provision.

This process ensures a transparent and fair system, allowing students to seek clarification and potentially rectify any discrepancies in their academic evaluations.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

The institute has devised and designed a continuous communication system to convey program outcomes (POs), program-specific outcomes (PSOs), and course outcomes (COs).

The institution has developed a highly efficient communication mode through its website and other reliable channels. This system effectively disseminates POs, PSOs, and COs to all stakeholders, ensuring constant and transparent communication among the principal, faculty members, students, parents, and management. Information is shared through I-notice boards, the website, letters, board notices, and announcements.

Feedback is integral to our process, and we regularly convey POs, PSOs, and COs to stakeholders to gather their suggestions, recommendations, opinions, and views. Management also actively encourages and provides concrete recommendations to enhance these outcomes. This feedback mechanism helps the institution recognize changing times, accept challenges, and ensure that our education remains relevant and effective for the present day.

Program Outcomes (POs) and Course Outcomes (COs) for all programs offered by the institution are clearly stated and displayed on our website. This ensures transparency and provides students with a clear understanding of the skills and knowledge they are expected to acquire throughout their academic journey.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

Our college is dedicated to meticulously measuring the attainment of Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs). We employ both formal and informal

mechanisms to ensure a comprehensive assessment of these outcomes.

Our institution offers undergraduate (UG) and postgraduate (PG) programs, with clear objectives and learning outcomes communicated through various channels:

Prospectus and Online Resources: Students are informed about learning outcomes via the prospectus and the institution's vision, mission, goals, and website.

Principal's Address: The principal communicates these outcomes during the orientation program at the start of each academic year.

Faculty Introduction: Teaching faculty reiterate these outcomes during the introductory lectures of each academic year.

To monitor and ensure the achievement of learning outcomes, the college implements several strategies:

Curriculum Implementation: We rigorously follow the curriculum prescribed by Veer Narmad South Gujarat University, Surat.

Academic Planning and Analysis: Mechanisms like academic calendars, lesson plans, and detailed result analyses help in tracking and understanding students' academic performance. Feedback from stakeholders, analysis of student progression to higher studies, library and placement records are regularly reviewed. This data helps identify academic weaknesses, enabling targeted counseling and improvements in teaching methods.

Continuous Assessment: Students are evaluated continuously through assignments, oral examinations, and presentations. Their performance is assessed, and feedback is provided to help them improve. Regular analysis of progression data informs us about students' interests in further studies, and the increasing placement ratio is a testament to our efforts.

We strive to equip our students with the following qualities through various activities:

Graduate Attributes	Activities
Knowledge	Certificate courses, use of ICT, flexibility in subject selection.
Communication Skills	Language laboratory, short-term courses in English communication skills.
Responsible Citizenship	NCC, NSS, observation and celebration of various days like Constitution Day, Human Rights Day, National Integration Day, and birth anniversaries of Mahatma Gandhi, Dr. B.R. Ambedkar, and Swami Vivekananda.
Leadership Qualities	NCC, NSS, street plays, group discussions, elocution and debating competitions, cultural programs, student council elections, and entrepreneurship development programs.
Social Responsibility	Blood donation camps, tree plantation, cycle rallies,

	voter awareness drives, village adoption, Swachh Bharat Abhiyan, environment awareness programs, women empowerment programs, and gender sensitizing issues.
Ethical Values	Celebrations of Youth Day on Swami Vivekananda's birth anniversary, seminars on value education, National Integration Day, challenges to Indian democracy, and Fundamental Duties Day.
Soft Skills	Entrepreneurship development cell activities like Beauty Parlour workshops for girls, personality development programs for girls, and certificate courses in Nail art Class, certificate course on Mehendi art and Certificate course on Professional make up class.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 60.91

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
1080	993	1037	818	596

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
1511	1646	1644	1505	1121

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.09

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 14.58

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2023-24	2022-23	2021-22	2020-21	2019-20
1.09	1.20	0.69	0.58	11.02

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

The institution has cultivated an environment where students nurture their creative thinking through innovative approaches, fostering an entrepreneurial spirit. It motivates young minds to apply their inventive capabilities to unconventional methods.

- **Eco-Friendly Innovations:** Every year 'Best out of Waste' inter class/ inter competition are arranged to generate new ideas.
- **Creative Reuse of Waste Materials:** Some of our students made "Rakhis" from waste materials. The staff purchased these rakhis, promoting the students' business endeavors. Similarly, before Diwali, a few girls bought plain lamps and decorated them artistically, generating good income. The money earned was donated to needy.
- **Artistic Entrepreneurship:** The college organized exhibitions to showcase the skills of artists. The objective of this initiative is to provide a platform for female artists to display their talents,

thereby boosting their confidence. This empowerment can lead to them starting their own ventures in the future. Additionally, many girls are inspired by this activity and have gone on to start their own businesses.

- **promoting entrepreneurship:** The college has established an innovation club dedicated to honing skills and generating new ideas. Through these club, we aim to nurture creativity, entrepreneurship and business acumen among our students. In the pursuit of promoting entrepreneurship, the institution not only invites local entrepreneurs to inspire students but also showcases successful alumni as living examples, serving as role models for the student body.
- **Indian Knowledge System (IKS):** The IKS initiative integrates traditional knowledge with modern education, promoting a holistic approach to learning and innovation. This initiative helps in preserving and leveraging indigenous knowledge systems for contemporary applications. IKS (BKS) is compulsory for all first year students from A.Y. 2023-24.
- **IPR Awareness program:** The institution has organized seminar/talks about Intellectual Property Rights among students and faculty at regular time of interval. The workshops, seminars, and talks are arranged to educate on the importance of protecting intellectual property and the processes involved in obtaining patents, trademarks, and copyrights.
- **Knowledge and Technology Transfer Initiatives:** Various programs and activities are organized to facilitate the creation and transfer of knowledge and technology. This includes collaborations with industry, research projects, and the development of innovative solutions to real-world problems. College houses a dedicated research center under VNSGU, specializing in social science research, fostering advanced study and innovation in this critical field.

We continuously gather feedback from all stakeholders and take necessary actions to ensure the effectiveness and relevance of our programs.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 13

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2023-24	2022-23	2021-22	2020-21	2019-20
3	2	0	1	7

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.57

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
01	08	05	08	08

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.43

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2023-24	2022-23	2021-22	2020-21	2019-20
3	5	8	2	5

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

The college strategically plans and executes outreach initiatives through the NSS unit, NCC unit, cultural committee and Social Service team, with activities encompassing following key aspects.

Empowering women and Educating girl child: The institution hosts events emphasizing the significance of **educating girl** for national development and advocates for the protection of their rights. Regular expert talks on diverse social issues enhance awareness, and the **Baba Saheb Aabedkar Distance Learning** Centre addresses local community educational needs. Introduced B.Com programs with specializations in Data Science and Data Analytics exclusively for female students, empowering them with the skills to pursue careers that offer the flexibility to work from home in the future.

Impact: Significantly increased the enrollment of female students in both our college and the Baba Saheb Ambedkar Distance Learning Centre.

Promotion Awareness: Talks on Consumer Rights, Road Safety, and Cleanliness for Healthy living, Entrepreneurship development. Awareness about Traffic Rules, and programmes on organ Donations are done.

Impact: Create awareness in the neighborhood community on different social

Service to Under Privileged: students actively participate in service to the **underprivileged by visiting orphanages**, schools for the physically and mentally challenged, and old-age homes annually. Special celebrations during events like Rakhi include distributing sweets to children.

Environment Protection: The **Green Club** takes a leading role in advocating and promoting environmental protection & plastic free Surat initiatives.

Impact: Raised awareness in the local community about the environmental impact of plastic use and the importance of reducing plastic waste.

Philanthropic Gestures: where students pool funds to acquire essential items for the less fortunate. . During the COVID-19 pandemic, NSS volunteers have been actively participating in community service initiatives. Notably, the NSS unit actively engages in community initiatives in collaboration with various NGOs.

Impact: Encouraging students to pool funds and participate in community service cultivates a culture of empathy, generosity, and social responsibility among the student body.

Special N.S.S Camp: Every year, our NSS unit organizes a special camp in nearby villages. For seven days, students and professors live with the villagers. The camp focuses on:

Community Clean-up: Promoting hygiene and environmental awareness.

Education and Awareness: Addressing social issues and raising AIDS awareness.

Scientific Approaches: Introducing scientific methods and dispelling superstitions.

Cultural Exchange: Learning about and respecting their cultural heritage.

Impact: College students actively participated in a Special Camp, educating villagers about important social issues and fostering community awareness.

Focused on Health & Wellbeing: The NSS unit actively promotes awareness programs for AIDS, polio, and malaria. During the COVID-19 pandemic, the college, in collaboration with the **Surat Municipal Corporation**, organized several vaccination drives.

Impact: Involvement in these initiatives empowers students, giving them practical experience in public health and community service, enhancing their sense of responsibility and leadership skills.

Page to Stage: To raise community awareness on social issues, college students perform plays.

Impact: Using local languages and cultural references makes the message more relatable and impactful for the community.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Awards received by college/Faculty/Students:

College:

- Received award for highest blood donation from Surat Raktdan Kendra & Research Centre in 2023-24, 2022-23, 2021-22, 2020-21, 2019-20.
- Received award of Best NSS College,2023-24.
- Received award Of Best Learning Support from Dr.Baba Saheb Aambekar Open University,2022-23
- For promoting Adivasi Culture in Gujarat, College got grant from Gujarat State Sangeet Natak Academy Also Won 1st prize as well as Best Visual Composition in one act play,2020-21.

Faculty :

Prin.Dr. K.N. Chavda

- Appointed as Vice Chancellor of Veer Narmad south Gujarat University,2021
- Received award for Special Contribution to Spread Awareness over Consumer Protection by South Gujarat Consumer Protection Education & Research Center,2019-20

Dr. Rujuta C. Gandhi

- Member of Research Advisory Committee of VNSGU, 2022-23
- Chairman of Gujarati Subject Syllabus Committee of VNSGU, 2019-20

Dr. Sejal A. Desai

- Chairman of Syllabus Committee for B. Com with Data Analytics of VNSGU,2024

- Member of Research Advisory Committee for Statistics of VNSGU,2022-23
- Committee Member of Syllabus Revise Committee of VNSGU,2021-22
- Committee Member of Syllabus Revise Committee of VNSGU,2019-20

Prof Neha V. Upadhyay

- Committee Member of Syllabus Revise Committee of VNSGU,2019-20

Prof. Sonal V.Kulkarni

- Awarded best director for one act play by Gujarat State Sangeet Natak Academy.

Dr. Rajesh D. Rana

- Ex-officio members of the Board of Studies in Account Incl. Costing of VNSGU,2021-22
- Member of Sub-Committee for Determining Credit and Structure as per the Curriculum and Credit Framework for Undergraduate Programs Published by UGC Under NEP,2022-23.
- Member of Executive Council of Dr.Baba Saheb Aambedkar Open University,2023-24.

Dr. Ritu R. Agarwal

- Secured second rank in National online essay writing competition 2024

Dr. Zanakha S. Parmar

- Recognised as Supervising teacher for Ph.D Degree in the subject of Economics Under the faculty of Arts, 2023.

Dr. Kruti A. Patel

- Recognised as Supervising teacher for Ph.D Degree in the subject of Commerce/Accountancy Under the faculty of Commerce,2023.

Dr. Chirag K. Sidhpuria

- Empanelled as a Security Market Trainer by SEBI, 2023.
- Recognised as Supervising teacher for Ph.D Degree in the subject of Commerce/Management Under the faculty of Arts, 2021.

Dr. Mayank V. Sodha

- Empanelment as an Academic Counsellor by Indira Gandhi Open University,2023
- Recognised as Supervising teacher for Ph.D Degree in the subject of Commerce/Accountancy Under the faculty of Commerce,2021.
- Appreciation for promoting Experimental, Joyful and innovative teaching by Sri. Aurobindo Society for Sustainable Efforts Promoting joyful and experimental teaching,2020.

Dr. Mehul B.Shah

- Committee Member of Course to be offer under ODL of VNSGU,2021-22
- Recognised as Supervising teacher for Ph.D Degree in the subject of Commerce/Accountancy Under the faculty of Commerce,2021.

Students:

- **Gaurav R. Chauhan** was appreciated for working as campus Ambassador in Election 2024.
- Vidhruti Hadiya: Participated in Cultural Program at the Prime Minister rally – 2024 and Participated in Army Attachment Camp held at 15 JAK RIF, 2023.
- **Participated in National Integration/Adventure Camp**
- **2023-24**
 - 1.Kaklotar Vidhi
 - 2.Kangariaya Pinal
 - 3.Pokal Maitri
 - 4.Kalsariya Pratik
 - 5.Karekar Parth
- **2022-23**
 - 1.Sharma Saloni
- **2019-20**
 - 1.Raiyani Jaivik
 - 2.Hirpara Keniskumar

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 107

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
22	15	19	29	22

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 19

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The institute is spread over **3.043 acreland** with well-maintained infrastructure to carry out administrative, curricular, co-curricular and extra-curricular activities. The College has two blocks with built up area of **7132.17 sq. m** and equipped with best and adequate physical facilities. The Institution is well equipped with all modern amenities.

Facilities available for Teaching & Learning

ICT Equipped Classrooms: There are 24 classrooms and two activity rooms with proper light and ventilation and each classroom is equipped with the facilities like LCD Projector, CPU and UPS, Projector Screen, Television, Internet connection, Microphone, Speakers, Chalk stand, Dustbin, Intercom, notice board.

Digital Lab: The Digital Lab is outfitted with computers, web cameras, and headphones.

Multimedia hall: A fully air-conditioned Multimedia hall with a seating capacity of 120 provides a conducive environment for various activities.

Strong room: For examination purposes, a dedicated Strong room is assigned, equipped with computers, internet connectivity, lockers, security cameras, and reprography facilities to ensure safety and security.

Commerce Research Lab: Facilitating research in the field of Commerce, the Commerce Research Lab is well-equipped with computers, an LCD projector, and printers.

The Computer Lab (Data Processing Room): Features 22 computers with internet access, along with a television, LCD projector, printer, and scanner.

Administrative/ Staffroom Area: Administrative offices and Staffrooms are fully air-conditioned, providing amenities such as television, security cameras, computers with internet access, and locker facilities. Additionally, common facilities like microwave, refrigerator, and pantry are available for staff.

Libraries: Total two libraries are available in the college. The size of the general library is **6.71 x 25.53 sq. m.** and PG library is **14 x 13 sq. m.** Internet facility & Air

conditioners are also available in the library.

Sports Complex/Seminar Hall: College has well quipped Seminar Hall with total seating capacity of 500 and size of the hall is 33.93 x 9.91 sq.m.

Sports Facilities Details: The institution provides outdoor sports and well-equipped facilities for indoor games.

Indoor Games: Table Tennis, Chess, Carom

Outdoor Games: Badminton, Volleyball

Recreation Room: Treadmill, exercise bike

Sports Ground: Kabaddi, Volleyball, etc.

Gymnasium: Adjustable bench press, dumbbells, chromium plates, barbell

Other Facility: The college campus is equipped with **Wi-Fi connection**. There is an ample parking space in the campus. Institution is secured through surveillance **CCTV**. Jivan jyot Trust have its **own hospital** which is next to the college campus. The students can avail it's advantage in emergency. College has **Ramp, wheel chair, washroom and parking** for the differently able. The **Spark** and **Shabdajyot magazines** showcase the overall activities undertaken by the institute. An **open-air stage**, in use since 1992, is dedicated to extracurricular activities. College **broadcasting system**, Adequate Washroom, **RO Water filters plan**, Visual Display Screen, **Sanitary vending machine** and **deposal machine**, White interactive board and Smart board. **Musical Instruments** available include Harmonium, Casio, Tablas, Flute, Cymbals, Drum, Cassette and CD player, and a sound system of 3500 watts, all utilized for extracurricular activities.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 36.62

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2023-24	2022-23	2021-22	2020-21	2019-20
22.8	50.71	29.94	26.11	48.81

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The college is equipped with two libraries, one for undergraduate (UG) students established in 1992 with a seating capacity of 120, and another for postgraduate (PG) students established in 2012, accommodating 100 students simultaneously. Both libraries are well-equipped, providing essential facilities and services to fulfill institutional objectives.

Functioning as knowledge hubs, the libraries boast extensive collections of books, journals, magazines, and periodicals. They are equipped with modern amenities, including SOUL software and OPAC (Online Public Access Catalogue), enabling students and faculty to easily search for books by title, author name, etc. Reading and research facilities are accessible to undergraduate and postgraduate students, research scholars, and teachers.

ILMS Software Information:

Name of ILMS software	SOUL
Nature of automation	Fully
Version	3.0
Year of Automation	2004

Modules/Features of SOUL:

- Unicode-based multilingual support for Indian and foreign languages.
- Compliant with international standards such as MARC21, AACR-2, MARCXML.
- Supports NCIP 2.0 protocol for RFID and related applications like electronic surveillance and self check-out/check-in.
- Client-server architecture with a user-friendly interface requiring minimal training.
- Multi-platform support for bibliographic databases like MySQL, MS-SQL, or any RDBMS.
- Cataloguing support for electronic resources (e-journals, e-books, etc.).
- Facilitates digital library requirements with links to full-text articles and digital objects.
- Online copy cataloguing from MARC21-supported bibliographic databases.
- Default and customizable templates for data entry of various document types.
- Customizable report generation with templates and query parameters.
- Supports library functions like stock verification, book bank, and enhanced security at transaction levels.
- Report distribution via email and saving in multiple formats (Word, PDF, Excel, MARCXML).
- User-friendly OPAC with simple and advanced search, exporting results to PDF, MS Excel, and MARCXML.
- Authority files support for personal names, corporate bodies, subject headings, and series names.
- Data exchange via ISO-2709 standard.
- Simple budgeting system and single window operation for major circulation functions.
- Strong regional support for maintenance and robust online/offline support via email, chat, and phone.
- Affordable with strong institutional backing.

Highlights of Library Facilities: The books are arranged according to Dewey decimal classification and arranged in the library in systematic manner.

Reference Section: Reference section for Books, Journals, Thesis of M. Phil and PhD. Project is also available in the library.

Journals: The national and International Journals are arranged separately.

E- Library: We have N-List programme for E-library. Each and every Student registered under it.

Newspaper Section: There is a Newspaper section in the library.

New arrivals: We put cover page of newly purchased books on Notice board in the library to inform students and teachers

Question Bank: Question papers of Internal & University Examination are available for the students' reference.

Facilities for Divyangjan; Special facilities provided for Divyangjan. Separate reading area for Divyangjan.

Facilities for Researcher: Separate reading area is available for Researcher.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

IT Maintenance:

A dedicated team comprising one engineer and one lab technician is responsible for the upkeep and maintenance of IT facilities on campus. A specific budget is allocated annually to ensure these facilities are kept up-to-date.

ERP System:

The college has procured an ERP system from NETeIMS. This system streamlines various administrative processes, including student admissions, online fee payments, examinations, and other administrative functions.

College Website & Email:

The college website team handles routine updates, ensuring the site remains current and informative. The website package is Deluxe, and the email package has been upgraded to provide unlimited storage space.

Biometric Attendance:

A face recognition system is implemented for all teaching and non-teaching staff, ensuring accurate and efficient attendance tracking.

Internet Facility with Wi-Fi:

The college has a robust internet infrastructure with a leased line connection providing 10 MBPS bandwidth. Additionally, it has GTPL Broadband at 200 MBPS with static ip and You Broadband at 150

MBPS x 2. For Wi-Fi connectivity, seven NAMO Wi-Fi access points are installed across the campus.

Network:

The campus network is equipped with CAT 6 cables, switches operating at 1000 Mbps, and a 100 F firewall switch to ensure secure and high-speed connectivity.

Online Teaching-Learning Platform:

The college utilizes a licensed copy of Microsoft Teams (Office 365) to facilitate online teaching and learning. Dedicated logins are created for both teachers and students, ensuring seamless access to educational resources.

SMS Gateway:

An unlimited SMS facility is available for communication with various stakeholders, ensuring timely and efficient dissemination of information.

Hardware and Software:

Licensed copy of Antivirus software Quick Heal End Point Security to ESET End Point Protection Standard. Licensed version of Tally ERP 9. Also for auto backup NAS system is available in few computers. Software for unlimited What's app message is also available.

Cyber Security:

Advanced cyber security measures are in place to protect the college's digital infrastructure and data. 100 F firewall switch to ensure secure and high-speed connectivity.

CCTVs:

Comprehensive 160 CCTV coverage ensures campus security and monitoring.

Interactive Smart TV:

Interactive five Smart TVs are installed to enhance the teaching and learning experience.

Automatic Fire Alarm Detector:

Forty-two Automatic fire alarm detectors are installed to ensure campus safety.

Automatic Bell Management System:

An automatic bell management system is in place to regulate the schedule efficiently.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2**Student – Computer ratio (Data for the latest completed academic year)****Response:** 22.28**4.3.2.1 Number of computers available for students usage during the latest completed academic year:**

Response: 189

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.4 Maintenance of Campus Infrastructure**4.4.1**

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 161.3**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2023-24	2022-23	2021-22	2020-21	2019-20
60.66	97.79	302.67	92.45	232.05

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 71.97

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
3437	3389	3413	3803	3196

File Description

Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 64.18

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2023-24	2022-23	2021-22	2020-21	2019-20
3215	2574	579	5051	3951

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 36.76

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
239	379	547	379	119

5.2.1.2 Number of outgoing students year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
1080	993	1037	818	596

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 2.1

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2023-24	2022-23	2021-22	2020-21	2019-20
18	11	14	05	12

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 233

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
44	41	36	36	76

File Description**Document**

Upload supporting document

[View Document](#)

list and links to e-copies of award letters and certificates

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 64

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2023-24	2022-23	2021-22	2020-21	2019-20
74	110	63	25	48

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The college established its Alumni Association in 2008, **officially registering** it as the '**J.Z. Shah Arts and H.P. Desai Commerce College Alumni Association**' on **July 27, 2023**. Provisional approval for 12-A and 80-G statuses was granted on January 10, 2024. The college boasts a diverse and accomplished alumni network, including educationists, actors, managers, entrepreneurs, teachers, and performers. Alumni feedback is actively collected, and their ideas and suggestions are implemented by the college administration. The institution prides itself on recruiting qualified and meritorious alumni as faculty members.

Financial Contributions by Alumni:

Fund Raising:

Alumni significantly contribute to the institution through financial donations, both in cash and in kind. These contributions support various developmental activities of students and college.

Non-Financial Contributions by Alumni:

Placements:

Dedicated alumni actively participate in the college's placement activities by conducting pre-placement sessions, such as mock interviews, resume writing guidance, and orientation on interview etiquette. They also facilitate connections with various corporate organizations for placement drives.

Mentorship:

Alumni play a crucial role in mentoring students through guest lectures, orientation programs, and prize distribution ceremonies. Distinguished alumni are invited as guests to grace these events and often serve as judges for various college competitions.

Career Guidance:

The alumni network serves as a valuable resource for career guidance. Alumni provide insights and advice to students and fellow alumni through interactive sessions, enhancing their academic and professional development.

Networking Platform:

In the era of social networking, the institution connects with its alumni through various platforms, including its website, email, and Facebook, fostering a strong and engaged alumni community.

Social Responsibility:

Many alumni are actively involved with 'Spandan,' and the college has entered into a Memorandum of Understanding (MOU) with 'Spandan' to collaborate on various social activities. These activities include organizing blood donation camps and inter-class and inter-college competitions. Numerous alumni participate enthusiastically in blood donation drives, demonstrating their commitment to social causes.

Additionally, alumni associated with the National Cadet Corps (NCC) actively participate in the NCC parades organized on August 15th (Independence Day) and January 26th (Republic Day), contributing to the spirit of patriotism and community service within the college.

Contribution towards Sports:

Alumni involved in sports contribute by training current students in activities such as weightlifting and boxing, promoting a culture of fitness and excellence in sports.

Alumni Meet:

The institution organizes meetings with members of the Alumni Association on August 15th and January 26th to celebrate Independence Day and Republic Day, respectively, fostering a sense of community and ongoing engagement.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

The governance and leadership of our college are firmly aligned with the mission "To attain excellence of students in academic and other programs and for creating an environment that is dedicated to inculcating in students the skills and values necessary to succeed in real life situations and to make them responsible citizens."

Implementation of the National Education Policy (NEP)

Our commitment to the vision and mission of the institution is prominently reflected in the comprehensive implementation of the NEP by the Government of Gujarat and affiliating university from A.Y. 2023-24. Key initiatives include:

Curriculum Reforms: We have given more options in inter/multi disciplinary courses & skill enhancement courses, giving flexible academic structures, ensuring that students receive a holistic and well-rounded education. Enrollments in the Academic Bank of Credits (ABC) are mandatory for all students to provide Flexibility to switch alternative modes of learning.

Focus on Skill Development: Emphasis on vocational training, internships, and hands-on learning experiences equips students with practical skills that enhance their employability and readiness for real-life challenges.

Inclusive Education: Adoption of policies and practices that promote inclusivity and equal opportunities for all students, fostering a diverse and supportive learning environment.

Sustained Institutional Governance

Our institutional governance is characterized by transparency, accountability, and continuous improvement, which aligns with our mission. Key practices include:

Participatory Decision-Making: Engaging faculty, staff, students, and stakeholders in the decision-making process ensures that diverse perspectives are considered and the institution's goals are collectively pursued.

Quality Assurance: Regular internal and external audits, accreditation processes, and feedback mechanisms are in place to maintain standards in academic and administrative functions.

Professional Development: Professional development programs for faculty and staff enhance their skills and knowledge, contributing to the overall excellence of the institution.

Short-Term and Long-Term Institutional Perspective Plan

Our strategic planning, both short-term and long-term, is meticulously designed to align with our mission and vision. These plans include:

Short-Term Goals:

Enhancing Academic Programs: Introducing new courses and updating existing ones to meet the evolving needs of students and the job market.

Infrastructure Development: Upgrading facilities and resources to provide a conducive learning environment.

Student Support Services: Expanding counseling, mentorship, and career guidance programs to support students' academic and personal growth.

Long-Term Goals:

Research and Innovation: Establishing Research centre and research facilities to foster a culture of innovation and intellectual growth.

Collaborations : Forming collaborations and exchange programs to broaden students' horizons .

Visible Outcomes

The alignment of governance and leadership with our mission is visible in the outcomes achieved:

Academic Excellence: Consistently academic performance is improved and increased graduation rates.

Holistic Development: Well-rounded graduates equipped with essential skills and values.

Social Responsibility: Active student participation in community service and social initiatives, demonstrating their commitment to societal well-being.

Through dedicated and strategic governance and leadership, our institution continues to create an environment that nurtures excellence, skill development, and responsible citizenship, ensuring that our mission is not only upheld but also in all aspects of institutional practice.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The institutional perspective plan is effectively deployed and the functioning of the institutional bodies is both effective and efficient. This is evident through several **key factors**:

1.Policies: The institution has well-defined policies that are regularly reviewed and updated to ensure they align with the strategic goals.

Goal 1: Achieving Academic Excellence

Sub Goals:

Foster each student's unique capabilities for holistic development using modern communication technologies.

Activities:

- Provide skill enhancement programs to link academia with industry.
- Develop Ability Enhancing Courses (AEC) and interdisciplinary courses.
- Create skill development and value-added courses for personal and national growth.
- Support students with career planning and exam preparation.
- Upgrade classrooms to smart classrooms and modernize staff rooms and the library.

outcome : Launched skill enhancement and value-added certificate courses approved by the university. Additionally, introduced a Professional BCom program with a focus on Data Science.

Goal 2: Develop Research Capabilities

Sub Goals:

- Facilitate four-year UG degrees with honors and research.
- Establish multidisciplinary research centers.

Activities:

- Organize conferences, seminars, and events to raise public awareness on social science issues.
- Collaborate with educational organizations for joint research.
- Engage with the business/corporate world for knowledge exchange and technology cooperation.

Outcome : A Research Centre has been established. Additionally, 27 MoUs have been signed with various industries and institutes to facilitate research, field projects, student training, and internships, thereby creating job opportunities for students.

Goal 3: Student support and Progression

Sub Goals:

Enhance students' personalities through academic and extracurricular activities.

Activities:

- Conduct expert lectures and extracurricular activities.
- Facilitate skill development and computer labs
- Conduct mock interview sessions and soft skill development training

outcome: Improved student performance in academics and extracurricular activities, with career guidance programs leading to more job opportunities and higher student placements.

Goal 4: Eco-Friendly Campus

Sub Goals:

- Maintain campus cleanliness and develop green spaces.
- Implement energy conservation and green audit practices.

Activities:

- Conduct plantation programs and promote environmental initiatives.
- Install LED lights, solar panels for energy conservation.

Outcome: The capacity of the solar energy plant has been expanded. A fire hydrant system and fire alarm system have been installed for safety purposes.

Goal 5: Good Governance

Sub Goals:

- Establish common rooms for girls and boys, examination control rooms, and enhance IT infrastructure.

Activities:

- Maintain ERP systems and CCTV cameras.
- Upgrade IT infrastructure.

Outcome: To facilitate the execution of academic programs, we will relocate certain spaces, create additional parking areas, establish a sports room, relocate the girls' room, and upgrade IT infrastructure.

2. Administrative Setup: The streamlined administrative structure with clear roles and dedicated committees ensures smooth decision-making and operational efficiency.

3. Service Rules, Recruitment, Promotional Policies: Service rules for grant-in-aid teachers follow Gujarat's higher education regulations, with appointments and promotions adhering to UGC norms and affiliating university standards.

4.Procedures: Standard operating procedures ensure consistent and reliable operations, with regular audits and feedback mechanisms in place for ongoing improvement.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2

Institution implements e-governance in its operations

- 1.Administration**
- 2.Finance and Accounts**
- 3.Student Admission and Support**
- 4.Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

The performance appraisal system is designed to foster accountability and motivation for the continuous development of both teaching and non-teaching staff. Here's how it operates:

Self-Appraisal for Teaching Staff:

Teaching staff complete annual self-appraisal reports at the end of each academic year. They use a standardized format to assess their performance, which helps them reflect on their achievements and identify areas for improvement.

Student Feedback:

Students provide feedback on teachers' performance and instructional methods every semester. This feedback is compiled and reviewed by the Principal, who may hold meetings with the Heads of Departments or directly with teachers to address specific concerns and offer guidance for improvement.

Evaluation for Non-Teaching Staff:

Non-teaching staff performance is assessed through confidential reports prepared and signed by the Principal. This process ensures a thorough understanding of their contributions and effectiveness, leading to appropriate recognition and constructive feedback for enhancement.

Welfare Measures for Teaching and Non-Teaching Staff:

From Government: As the college is a Grant in Aid college, the teaching & non-teaching staff is appointed by the government and gets all benefits as per the rules and regulations of the government of Gujarat.

From Institute:

Incentives:

- Registration fees for seminars and conferences are covered.
- Awards and degrees such as Ph.D. or M.Phil are recognized.
- Leave encashment, free uniforms, safety gadgets, and group insurance are provided to supporting staff.
- Collaborations for faculty development and Tally software training for non-teaching staff.
- Condolence letters, retirement ceremonies, birthday gifts, and congratulatory letters for board exam achievements are offered.

Financial Support:

Group insurance, Diwali gifts, advance salary, washing allowances, and fee installment schemes are available.

Infrastructure:

Access to ICT, library resources, separate faculty rooms, and adequate facilities.

Clean RO water, air conditioning, microwaves, and refrigerators provided.

Premises available for family celebrations.

Medical Assistance:

Reimbursement of medical expenses through the government health scheme.

Free medical check-ups and subsidized treatment at institutional hospitals.

Overall, our institution's performance appraisal system, welfare measures, and career development opportunities are designed to create a positive and growth-oriented work environment

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 31.05

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
19	6	6	5	23

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 81.05

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
36	26	54	51	81

6.3.3.2 Number of non-teaching staff year wise during the last five years

2023-24	2022-23	2021-22	2020-21	2019-20
25	25	25	20	21

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Mobilization and Optimal Utilization of Resources and Funds

The institution employs various strategies to mobilize and optimize resources and funds from multiple sources, ensuring effective financial management and accountability.

Diverse Funding Sources:

State Government Salary Grant: The institution receives a salary grant from the State Government, which supports the remuneration of teaching and non-teaching staff. We received grants from KCG and VNSGU through various schemes to support a range of activities.

NGO Sponsorships and Support: Collaborations with non-governmental organizations provide additional funding for specific projects, scholarships, and community programs.

Self-Financing Courses: Revenue is generated from self-financing courses, which helps in supplementing the institution's financial resources.

Scholarships: Scholarships from both governmental and non-governmental organizations are utilized to support students financially.

Resource Mobilization and Allocation:

Guided Allocation: Funds are mobilized through established channels and allocated for specific purposes as directed by the management and government directives.

Master Budget Formulation: The Principal formulates a master budget that encompasses academic, co-curricular, and extracurricular activities, ensuring financial discipline and addressing the diverse needs of various departments.

Management Approval: The finalized budgets are submitted to the management for approval and further action.

Utilization of Premises:

Multifaceted Use: The college premises are used for academic purposes as well as for programs and events organized by governmental and non-governmental entities. During holidays, classrooms and language labs are utilized for competitive examination classes and community services.

Special Centers: The college houses the Dr. Baba Saheb Ambedkar Centre for distance learning, enhancing its role in education and community engagement.

Financial Audits

The institution maintains a transparent and robust framework for conducting regular internal and external audits to ensure financial integrity:

Annual Budget Discussions:

At the beginning of each academic year, the Local Management Committee (LMC) thoroughly discusses the annual budget to ensure effective financial planning.

Significant purchases receive approval and sanction from the management.

Payment Procedures:

Payments exceeding one thousand rupees are made through crossed cheques, which is jointly signed by authorized personnel, enhancing financial accountability.

All financial transactions are meticulously documented with supporting vouchers, and the Principal oversees and regulates these transactions.

Internal Audits:

Conducted by Jivan Jyot Trust: The institution's internal audits are conducted by the Jivan Jyot Trust ensuring rigorous financial scrutiny.

Annual Audit: An annual audit is conducted to scrutinize the judicious and efficient utilization of available financial resources.

External Audits:

Annual External Audits: External audits are conducted every financial year to ensure compliance with regulatory standards.

Government Audits: Government-mandated external audits are conducted according to the prescribed schedule to ensure adherence to governmental financial regulations.

The institution effectively mobilizes and optimizes resources from diverse sources and conducts thorough internal and external audits to ensure financial management, transparency, and accountability, supporting its mission of quality education and community engagement.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The Internal Quality Assurance Cell (IQAC) has played a pivotal role in embedding quality assurance strategies and processes within the institution. Here's how IQAC contributes to continuous improvement:

1.Reviewing Teaching-Learning Processes:

- The IQAC regularly reviews teaching methodologies, learning processes, and outcomes to ensure they meet the highest standards.
- It gathers feedback from stakeholders, including students, faculty, and industry experts, to identify areas for improvement.

2.Evaluating Structures and Methodologies:

- Periodic evaluations of the institution's operational structures and methodologies are conducted to ensure they align with quality benchmarks.
- The IQAC recommends changes and updates to teaching practices, curricular design, and administrative procedures based on these evaluations.

3. Recording Incremental Improvements:

- The IQAC systematically documents incremental improvements in various activities, ensuring a continuous record of progress.
- This documentation includes advancements in academic programs, research initiatives, community outreach, and infrastructural developments.

4.Periodic Reviews and Feedback:

- Regular internal audits and reviews are conducted to assess the effectiveness of quality assurance strategies.
- Feedback from these reviews is used to refine and enhance institutional practices, ensuring a cycle of continuous quality improvement.

4.Facilitating Quality Initiatives:

- The IQAC initiates and supports various quality enhancement programs, such as workshops, seminars, and training sessions for faculty and staff.
- It promotes a culture of quality through awareness programs and by fostering a commitment to excellence among all stakeholders.

5.Ensuring Compliance and Accreditation:

- The IQAC ensures that the institution complies with accreditation standards and other regulatory requirements.
- It prepares and submits the necessary documentation for accreditation processes, showcasing the institution's adherence to quality standards.

The IQAC's strategic interventions and systematic processes have significantly contributed to institutionalizing quality assurance. By regularly reviewing teaching-learning processes, evaluating operational structures, and recording incremental improvements, the IQAC ensures the institution remains committed to excellence in education and continuous improvement.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2**Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**

3. Collaborative quality initiatives with other institution(s)**4. Participation in NIRF and other recognized rankings****5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Over the past five years, the institution has taken significant steps to promote gender equity and sensitization through various initiatives and measures. Here's a detailed description of our efforts and achievements in this area:

Gender Audit and Equity Initiatives

Gender Audit:

The institution has conducted regular gender audits to assess the campus environment, policies, and practices regarding gender equity.

These audits involve a thorough evaluation of gender representation in various areas such as faculty, staff, and student bodies, as well as participation in academic and extracurricular activities.

Gender Sensitization Programs:

Workshops and Seminars: Regular workshops and seminars are organized to raise awareness about gender issues, promote gender sensitivity, and educate the campus community about gender rights and equality.

Guest Lectures: Talks by officials from the police and public administration departments, along with informative audio-video lectures, are arranged at least once per year. These sessions cover a range of safety-related topics.

Curricular and Co-Curricular Activities

Curricular Integration:

Inclusive Syllabus: Subjects across various disciplines incorporate topics related to gender sensitivity and equality, ensuring a holistic educational approach.

Co-Curricular Activities:

Cultural Programs: Cultural programs, skits, and plays focusing on gender equity themes are regularly

organized, encouraging participation from all students.

Sports and Competitions: Efforts are made to ensure equal participation of women in sports and other competitive activities, promoting a balanced representation.

Facilities for Women on Campus

Safety and Security: Campus security is maintained by strategically placed surveillance cameras, with CCTV footage systematically saved for incident tracking. Posters promoting the 181-Abhayam women helpline mobile app are displayed in the girls' room to raise awareness.

Health and Wellness:

Health care Committee:

Sanitary Facilities: Adequate sanitary facilities, including clean and well-maintained washrooms are available across the campus.

Menstrual Hygiene: Free sanitary napkins are provided to girls. A sanitary pad vending machine is installed in the girls' room.

Support Systems:

Women's Empowerment Cell: This cell has been created to handle grievances, offer support, and promote a gender-sensitive environment.

Mentorship Programs: Experienced female faculty and staff mentor and guide female students, creating a supportive network.

Infrastructure:

Common Room: Well-equipped common room are available for women to relax, study, and interact.

The institution's commitment to promoting gender equity and sensitization is evident through its comprehensive initiatives and measures. By integrating gender studies into the curriculum, organizing co-curricular activities focused on gender issues, and providing robust facilities and support systems for women, the institution ensures a balanced and inclusive environment for all.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1. Green audit / Environment audit**
- 2. Energy audit**
- 3. Clean and green campus initiatives**
- 4. Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Cultural and Regional Inclusivity:

- Organizing cultural festivals and events celebrating diverse cultures and regions.
- Hosting guest lectures and workshops on regional history, traditions, and cultural practices.

Linguistic Harmony:

- Offering language courses and language exchange programs.
- Promoting activities that encourage linguistic diversity, such as poetry readings, debates, and language learning clubs.
- Important communications and notices are provided in multiple languages to ensure accessibility for all.

Communal and Socioeconomic Inclusivity:

- Implementing need-based scholarships and financial aid programs to support economically disadvantaged students.
- Running community outreach programs and social work initiatives that engage students in communal harmony projects.
- Ensuring equal opportunities in admissions, hiring, and promotions regardless of socioeconomic

background.

Sensitization to Constitutional Obligations:

- Conducting regular workshops and seminars on constitutional values, rights, duties, and responsibilities.
- Integrating courses on civic education and ethics into the curriculum.
- Celebrating national days and organizing events that emphasize the importance of constitutional obligations.

Creating a Supportive Environment:

- Establishing committees and cells such as the Women's Empowerment Cell, Anti-Ragging Cell, and SC/ST/OBC/Minority Cell to address grievances and promote inclusivity.
- Providing mentorship programs where senior faculty and staff guide and support students.
- Conducting sensitization programs and training sessions on diversity, equity, and inclusion for students and employees.

Policy and Infrastructure:

- Implementing policies that foster an inclusive and respectful environment, such as anti-discrimination policies.
- Ensuring accessible infrastructure and facilities for individuals with disabilities.

These initiatives collectively aim to create a tolerant and harmonious environment that respects and celebrates diversity while sensitizing students and employees to their constitutional obligations and the values of inclusive citizenship.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice-1 :Earn While learn Scheme

Program Title: Earn While You Learn Scheme

Objective: The program's primary goal is to support students from underprivileged backgrounds, including female students, by offering them an income source that doesn't interfere with their studies. The initiative aims to enhance employability on campus while leveraging the talents of the students. Additionally, the program seeks to teach students the value of hard work and the importance of earning money through their own efforts. Given the societal trend where girls often face barriers to education, this initiative also aims to empower female students to achieve their aspirations.

Context: The institute is situated in a region where many students come from nearby villages and rural areas. These students often have parents who are farmers or diamond workers, and they face financial difficulties despite their strong desire to study. It was observed that many students, after completing one year of studies, chose to enroll in external courses due to financial constraints. Additionally, several girls discontinued their education because they couldn't afford the fees. To support these students in pursuing their dreams, the college implemented this practice.

Implementation: This practice was initiated in 2006-07 and has been successful ever since. To implement it, a notice was circulated inviting students interested in working before or after college hours, provided they had basic computer skills. Initially, only a few students participated, but over time, the program gained popularity as these students earned respect from both teachers and peers. This opportunity allows students to balance their studies while earning money to support their families. Commerce students work in the afternoon, while Arts students work in the morning. In addition to earning, students also learn management, organization, and delegation skills. Typically, students work as data entry operators, but those who excel are given more significant tasks. After gaining experience, students assist teachers in organizing various competitions and activities. If a student lacks proficiency in Excel or other computer skills, they receive training from their peers. This scheme has become a valuable tool for honing the students' skills. At this institute, education for all is not just an ideal but a reality. No student is denied admission due to an inability to pay fees.

Evidence of Success: The college's computer lab now functions as a hub for data entry, data analysis, online admissions, and results processing, with students assisting the office staff in various administrative tasks. The partial automation of the institute's processes is largely due to these student workers, who bring enthusiasm and computer expertise. Although the college has a large student body and a small administrative staff, this scheme has created a skilled group of student administrators who efficiently manage admissions, result-sharing, mark sheet distribution, and certificate preparation. The true reward for students, beyond monetary compensation, is the satisfaction of contributing meaningfully to the institute. The program boosts their confidence, teamwork, and time management skills. Notably, many students who have participated in this scheme have excelled academically, earning first-class honors. Their hard work teaches them the value of perseverance.

Best Practice:2

Title:

Commitment towards Social Responsibility

Motto:

Empowering through Assistance

Core value:

At Amroli College, our commitment to social responsibility is a fundamental institutional value that guides our actions and initiatives. We believe in the power of education and community engagement as transformative forces for societal betterment. Our mission is to cultivate a sense of social responsibility in our students by immersing them in real-world experiences that foster empathy, awareness, and action towards the common good. The core focus of the college is to advance community service, education, culture, and environmental stewardship.

Initiatives:

1. Social Initiatives:

The college conducts fund **raising activities, donation drives, and medical camps** to aid the disadvantaged population in the vicinity of Amroli. **Awareness programs on social issues, blood donation camps,** and charity efforts are among the endeavors undertaken to support those in need. Lions Club initiatives for community service are also hosted on the college campus. College offers its facilities for **election-related meetings** also.

2. Educational Initiatives:

Recognizing the educational needs of the local population, particularly those from lower-middle-class backgrounds, the college launched the **Dr. Baba Saheb Ambedkar program**, enabling individuals to pursue external graduation programs through distance learning. The institution organizes inter-school competitions, including Sanskrit shlok recitations and drawing contests, fostering traditional values, heritage, and artistic talent. Moreover, seminars on **career guidance benefitting 10th and 12th-grade students** are conducted annually. The college provides free access to its high-tech multimedia hall and auditorium for school teachers & students to organize seminars, workshops, and academic meetings. The college serves as a venue for **various government and non-government competitive exams**.

3. Cultural Initiatives:

The college promotes cultural awareness through street plays and other activities during festivals.

4. Environmental Initiatives:

Acknowledging our responsibility towards Mother Earth, the college conducts plantation drives, participates in the **Swachh Bharat Abhiyan**, and campaigns against **plastic bag usage**.

5. Success Indicators:

The college's social outreach efforts have garnered media attention and attracted interest from numerous NGOs seeking volunteers. Students have gained confidence and embarked on self-discovery through these initiatives, including the Dr. Baba Saheb Ambedkar program, which supports marginalized communities.

The college has been recognized for its outstanding contributions to social services and has received several prestigious awards:

- College wins Rotary Round Town Trophy for Collecting the highest number of blood bags Twentieth Times in a Row from Surat Raktdan Kendra & Research Centre.
- Honoured as the Best NSS College in 2023-24.
- Received the Best Learning Support award from Dr. Baba Saheb Ambedkar Open University in 2022-23.
- Secured a grant of 4,94,000 rupees from Gujarat State Sangeet Natak Academy for promoting Adivasi culture in Gujarat and won 1st prize, along with Best Visual Composition, in a one-act play competition in 2020-21.

Conclusion: Amroli College's commitment to social responsibility is central to its identity, inspiring students to become proactive, compassionate citizens who positively impact society

File Description	Document
Best practices as hosted on the Institutional website	View Document
Any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The vision of our institute is:

"To attain excellence of students in academic and other programs and for creating an environment that is dedicated to inculcating in students the skills and values necessary to succeed in real life situations and to make them responsible citizens."

J.Z. Shah Arts & H. P. Desai Commerce College, Amroli came into being as a result of the foresight, the creative instinct and the tireless efforts of the ever enthusiastic trustee and members of Jivan Jyot Trust, Amroli. As a landmark instance of their dream project for transforming the little known rather isolated Amroli village into a well developed, self sufficient and civilized community, the foundation stone for the college was laid in 1990, which a view to imparting quality education, along with substantial training in nurturing moral principles, patriotic feelings, career building, personality development and social service so that a new generation of vigour and values might come up to uplift the village and thereby help the nation. The college ever since its establishment has been fully aware of these goals and every move is made towards this with utmost care and conviction.

We sincerely believe that the role of a college is not only to pursue academic excellence, strict discipline but also to motivate and empower the students to be lifelong learners, critical, thinkers and productive

members of an ever changing global society we motivate students for multi faceted development, where students are encouraged to channelize their potential in the pursuit of excellence. This can only be possible in a holistic student centric environment.

The college has earned good name for academic atmosphere, self recognized discipline & encouragement which is given to the students who actively participates in extra-curricular and co-curricular activities. Centralized admission procedure is done by VNSGU, Surat for first year B.Com. and PG programs. Admission demand ratio of our college is higher in comparison to other colleges of surrounding area.

For the upliftment of the society college believe in giving preference to girls for admission. This is the very reason why more than 70% of students are girls & parents have complete trust about the security and academic guidance given to their daughters. If the girls students of self financed classes excel in academics, they are shifted to grant-in-aid classes so that they need to pay very less fees. The students who are economically backward are given opportunity to get registered under "Earn and Learn Scheme".

It is a noteworthy point that 80% of our students are first generation learners who pursued college education. Their parents have not even completed higher secondary education. So, the college invites the parents in prize distribution function and felicitate them. The college plays active role in supplying study materials, books, previous five year's exam papers with solution to all the students and the study material is also displayed on e-platform- MS-team. This has helped to improve the results consistently. The college results are invariably more than the university results every year. A unique policy is adopted by the institute of mentor and mentee where the class advisor becomes the mentor of one particular class and the students of that class are mentee. This practice helps in settling the grievances, needs and problems of the mentee. The mentor also does counselling if required. The Chairpersons/Heads of various extracurricular activities serve as mentors, helping to discover and nurture students' hidden talents, guiding them toward achieving excellence in those activities. The college uses innovative methods of teaching- learning such as power point presentations, chalk-talk, assignments, group discussions, quiz, seminars, workshops, guest lectures, etc. The college motivates students achievements through more than five prize distribution ceremonies a year.

In addition to a normal bachelor degree our college offers multi disciplinary certificate courses so minimum two more certificates are added to the bachelor degree to improve their placement eligibility.

After the completion of graduation studies many of the students go for higher education to pursue masters. 1% of our students are very much focused and definite for career orientation to get through NET/SET/CA/CS examinations. There are considerable number of students who applied for different government posts/entrance exams. The college has encourage these students by providing study material in library for UPSC, GPSC and other government exams. The placement cell of the college is functioning well through tie ups and linkages with various organizations as many reputed industries are willing to conduct recruitment drives on the campus.

The institution's motto revolves around the holistic development of its students. It is dedicated to nurturing students' inner potential, self-confidence, and academic excellence, with a vision to equip them with the skills and values essential for success in real-life scenarios and to foster responsible citizenship. The aim is to provide education that not only prepares students for employment but also broadens their minds and intellectual capabilities, enabling them to navigate life independently with integrity and wisdom. Thus our college is fully aware of its goals and every move is made towards its attainment with utmost care and conviction.

Evidence of Success:

Evidence of Success: The success of our institution is evident in the employability rates of our graduates. The increasing number of awards for academic achievements and recognition in sports and cultural events at both university and state levels further demonstrates the effectiveness of our approach to holistic student development. These accomplishments are tangible proof of our dedication to realizing our vision and institutional objectives.

File Description	Document
Appropriate web in the Institutional website	View Document
Any other relevant information	View Document

5. CONCLUSION

Additional Information :

- College received Award for Highest Enrollment in SCOP Exam by Society for Creation of Opportunity through Proficiency in English at KCG on 7th September, 2019
- Organized Two day ICSSR Sponsored International Conference on "Emerging Issues in the Development of Future Generation" from 12th & 13th February, 2020
- College received * * * (3) Star from Gujarat State Institutional Ratings Framework (GSIRF) by KCG on 28th February, 2020.
- Organized 10 Day Faculty Development Programme under Pandit Madan Mohan Malaviya National Mission on Teachers Training, MHRD of India and Sydenham Faculty Development Centre (SFDC) on "Indian Financial Market" from 7th March to 16th March, 2020.
- Starting Career Counseling Education Hub collaboration with National Academy
- Received ISO 9001: 2015 (QMS) Certificate April-2021.
- Received approval of starting 37 certificate course by Veer Narmad South Gujarat University .
- Organized 50 webinar during A.Y. 2020-21 & 2021-22 due to COVID-19.
- Organized Inter College/Inter Class competition on virtual platform during A.Y. 2020-21 & 2021-22 due to COVID-19

- Received the Best Learning Support award from Dr. Baba Saheb Ambedkar Open University in 2022-23.

- Secured a grant of 4,94,000 rupees from Gujarat State Sangeet Natak Academy, Gujarat for promoting Adivasi culture in Gujarat
- Introduced NEP-2020 in the affiliating colleges of VNSGU in A.Y. 2023-24.
- College introduced a B.Com. with Data Science in the women's additional classes in the A.Y. 2023-24.
- College wins Rotary Round Town Trophy for Collecting the highest number of blood begs Twentieth Times in a Row from Surat Raktdan Kendra & Research Centre.
- Awarded as the Best NSS College in 2023-24 by VNSGU.
- Achieved **4 gold medals** and total 216 students secured highest marks in entire university in different subjects in university examinations over the past five years.
- Achieved **1 national-level bronze medal, 33 Gold medals, 30 Silver medals, 12 Bronze medals in sports and 15 prizes in group activities and 10 prizes in individual activities in youth festivals** over the last five years.

Concluding Remarks :

The college upholds the belief that education is a lifelong journey, breaking down barriers of caste, creed, region, language, economic status, and religion to provide inclusive access to higher education. Programs like the "Earn while Learn Scheme" empower students to become self-reliant and values-driven. The college is also committed to social responsibility, working closely with the local community through its "Commitment towards Social Responsibility" initiative. The introduction of skill-based certificate courses such as Google Basics, Computer Introduction & Implementation, Digital Marketing, Tally, and Communication Skills has been well-received, equipping students with industry-relevant skills.

Dedicated to fostering continuous growth, especially among female students, the college seeks to develop their potential, instill self-respect, and prepare them for the global environment. Evolving from humble beginnings, the college has grown into a supportive institution with modern facilities. With a focus on academic excellence and discipline, the college inspires students to become lifelong learners, critical thinkers, and active contributors to society.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																																								
1.2.1	<p>Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)</p> <p>Answer before DVV Verification : Answer After DVV Verification :38 Remark : DVV has made the changes as per clarification.</p>																																								
2.1.2	<p>Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years</p> <p>2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats) Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2023-24</th> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> </tr> </thead> <tbody> <tr> <td>832</td> <td>920</td> <td>1146</td> <td>1037</td> <td>1069</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2023-24</th> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> </tr> </thead> <tbody> <tr> <td>677</td> <td>760</td> <td>931</td> <td>932</td> <td>867</td> </tr> </tbody> </table> <p>2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2023-24</th> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> </tr> </thead> <tbody> <tr> <td>1165</td> <td>1157</td> <td>1322</td> <td>1419</td> <td>1344</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2023-24</th> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> </tr> </thead> <tbody> <tr> <td>1165</td> <td>1157</td> <td>1322</td> <td>1419</td> <td>1344</td> </tr> </tbody> </table> <p>Remark : DVV has rechecked and made changes accordingly.</p>	2023-24	2022-23	2021-22	2020-21	2019-20	832	920	1146	1037	1069	2023-24	2022-23	2021-22	2020-21	2019-20	677	760	931	932	867	2023-24	2022-23	2021-22	2020-21	2019-20	1165	1157	1322	1419	1344	2023-24	2022-23	2021-22	2020-21	2019-20	1165	1157	1322	1419	1344
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2.4.1	<p>Percentage of full-time teachers against sanctioned posts during the last five years</p> <p>2.4.1.1. Number of sanctioned posts year wise during the last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2023-24</th> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2023-24	2022-23	2021-22	2020-21	2019-20																																			
2023-24	2022-23	2021-22	2020-21	2019-20																																					

48	40	41	40	61
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Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
47	39	40	39	60

Remark : DVV has made the changes as per excluded physical education.

3.1.1 ***Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)***

3.1.1.1. Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
3.46	4.15	2.36	2.94	13.27

Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
1.09	1.20	0.69	0.58	11.02

Remark : DVV has made the changes as per shared clarification.

3.2.2 ***Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years***

3.2.2.1. Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
5	3	1	3	11

Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
3	2	0	1	7

Remark : DVV has made the changes as per shared clarification.

3.3.1 ***Number of research papers published per teacher in the Journals notified on UGC care list during the last five years***

3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
3	10	7	10	11

Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
01	08	05	08	08

Remark : DVV has made the changes as per clarification.

3.4.3. Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.**3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
65	22	36	42	40

Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
22	15	19	29	22

Remark : DVV has made the changes as per excluded days activities and as per shared clarification.

3.5.1. Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Answer before DVV Verification :

Answer After DVV Verification :19

Remark : DVV has made the changes as per shared clarification.

5.2.2. Percentage of students qualifying in state/national/ international level examinations during the last five years**5.2.2.1. Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
21	15	14	5	15

Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
18	11	14	05	12

Remark : DVV has made the changes as per clarification.

5.3.1 **Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

5.3.1.1. *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
68	88	51	48	84

Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
44	41	36	36	76

Remark : DVV has made the changes as per shared report.

5.3.2 **Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.2.1. **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
142	138	77	40	81

Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
74	110	63	25	48

Remark : DVV has made the changes as per shared clarification.

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
24	8	8	7	50

Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
19	6	6	5	23

Remark : DVV has made the changes as per excluded those teachers provided less than 2000.

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
69	43	41	25	33

Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
36	26	54	51	81

6.3.3.2. Number of non-teaching staff year wise during the last five years

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
25	25	25	20	21

Answer After DVV Verification :

2023-24	2022-23	2021-22	2020-21	2019-20
25	25	25	20	21

Remark : In 6.3.3.1 DVV has considered both teaching and non-teaching staff and made changes as per clarification.

7.1.2	<p>The Institution has facilities and initiatives for</p> <ol style="list-style-type: none"> 1. Alternate sources of energy and energy conservation measures 2. Management of the various types of degradable and nondegradable waste 3. Water conservation 4. Green campus initiatives 5. Disabled-friendly, barrier free environment <p>Answer before DVV Verification : E. None of the above Answer After DVV Verification: A. 4 or All of the above Remark : DVV has made the changes as per shared clarification.</p>
7.1.3	<p>Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following</p> <ol style="list-style-type: none"> 1. Green audit / Environment audit 2. Energy audit 3. Clean and green campus initiatives 4. Beyond the campus environmental promotion activities <p>Answer before DVV Verification : E. None of the above Answer After DVV Verification: A. All of the above Remark : DVV has made the changes as per shared clarification.</p>

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of teaching staff / full time teachers during the last five years (Without repeat count): Answer before DVV Verification : 71 Answer after DVV Verification : 53</p>																				
1.2	<p>Number of teaching staff / full time teachers year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="196 1675 986 1787"> <thead> <tr> <th>2023-24</th> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> </tr> </thead> <tbody> <tr> <td>46</td> <td>35</td> <td>35</td> <td>36</td> <td>59</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1" data-bbox="196 1865 986 1977"> <thead> <tr> <th>2023-24</th> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> </tr> </thead> <tbody> <tr> <td>35</td> <td>32</td> <td>35</td> <td>35</td> <td>53</td> </tr> </tbody> </table>	2023-24	2022-23	2021-22	2020-21	2019-20	46	35	35	36	59	2023-24	2022-23	2021-22	2020-21	2019-20	35	32	35	35	53
2023-24	2022-23	2021-22	2020-21	2019-20																	
46	35	35	36	59																	
2023-24	2022-23	2021-22	2020-21	2019-20																	
35	32	35	35	53																	
2.1	<p>Expenditure excluding salary component year wise during the last five years (INR in lakhs)</p>																				

Answer before DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
95.06	169.47	369.53	119.21	281.46

Answer After DVV Verification:

2023-24	2022-23	2021-22	2020-21	2019-20
66.6	118.51	169.81	32.49	99.64