

2015-16

IQAC Meeting : 1st

Date: 14/09/2015

Venue : Multimedia Hall

Time : 11.00 am

Agenda:

- 1.To confirm minutes of IQAC meeting held on 21/04/2015.**
- 2. Discussion about AQAR for 2014-15.**
- 3.To discuss on new education policy by MHRD.**
- 4 To make planning of celebration of silver jubilee year of college, 2015-16.**
- 5 To conduct industrial study tour.**
- 6.Any other matter with permission of chairperson.**

Minutes

Minutes of the IQAC meeting held on 14/09/15 at 11.00 a.m. at college multimedia hall. The following members were present.

No.	Member Present
1.	Dr. K.N.Chavda (Chairperson)
2.	DR .B .N. Dhimmar (Coordinator)
3.	Dr. S. A. Desai (Secretary)
4.	Mr. Bharat N. Patel (Associate Professor)
5.	Mr. Kanu S. Sutariya (Associate Professor)
6.	Dr. Jagdish Gajjar (External Expert)
7.	Mr. Ramesh K. Gamit (Head clerk)
8.	Mr. Ajit R. Naik (Community Representative)

9.	Mr. Chaitany Bhatt (Alumnus)
10.	Ku. Vandana H. Bhangra (T.Y.B.Com.-Div.-IV)
11.	Ku. Manisha C Dayma (T.Y.B.Com.-Div.-IV)

The meeting was chaired by Principal Dr. K. N. Chavda, Chairperson of College IQAC.

Dr. B. N. Dhimmarr, College IQAC Coordinator, welcomed all the members for the meeting of College IQAC.

Item No. 1: To confirm minutes of IQAC meeting held on 21/04/2015.

The minutes of the Meeting held on Tuesday, 21st April, 2015 approved by the Chairman and circulated to the other members. Since there were no comments received from any of the members, the proceedings were confirmed as correctly recorded and the following resolution was passed: “RESOLVED THAT the minutes of the meeting of the IQAC members of the college held on Tuesday, 21st April, 2015 be and is hereby confirmed as true record of the proceedings as no comments have been received from any members”.

Item: 2 Discussion about AQAR for 2014-15.

Recently prepared AQAR for the year 2014-'15 was presented before members by Dr. B. N. Dhimmarr. Various recommendations were received on the same.

Item: 3 To discuss on new education policy by MHRD.

All the members discussed about the Academic Performance Indicators which are been introduced by MHRD. They all discussed about the criterias and the activities covered under it.

Item: 4 To make planning of celebration of silver jubilee year of college, 2015-16.

As the college has completed 25 years of its establishment the members has suggested various ways for the celebration. They suggested to involve alumni in various activities, perform cultural programs, appreciate teachers and students, felicitation of students, alumni and to those who have contributed for the development of institute. It was decided to publish special edition of Shabdajyot.

Item: 5 To conduct industrial study tour.

All the members agreed upon to conduct an industrial study tour for the students which help them to get practical knowledge of the market.

Item: 6 Any other matter with permission of chairperson.

With no other matter was pending, the meeting ended with a vote of thanks to the chair.

IQAC Meeting : 2nd

Date: 1/1/2016

Venue : Multimedia Hall

Time : 09.00 am

Agenda:

1 To confirm minutes of IQAC meeting held on 14/09/2015.

2 Acceptance of Resignation of Dr. DR. B. N. Dhimmar from the post of IQAC Coordinator.

3 Appointment of Dr. S. A. Desai for the post of IQAC Coordinator.

4 Any other matter with permission of chairperson.

Minutes

Minutes of the IQAC meeting held on 01/01/16 at 11.00 a.m. at college multimedia hall. The following members were present.

No.	Member Present
1.	Dr. K.N.Chavda (Chairperson)
2.	Dr .B .N. Dhimmar (Coordinator)
3.	Dr. S. A. Desai (Secretary)
4.	Mr. Bharat N. Patel (Associate Professor)
5.	Mr. Kanu S. Sutariya (Associate Professor)
6.	Dr. Jagdish Gajjar (External Expert)
7.	Mr. Ramesh K. Gamit (Head clerk)
8.	Mr. Ajit R. Naik (Community Representative)
9.	Mr. Chaitany Bhatt (Alumnus)
10.	Ku. Vandana H. Bhangra (T.Y.B.Com.-Div.-IV)
11.	Ku. Manisha C Dayma (T.Y.B.Com.-Div.-IV)

The meeting was chaired by Principal Dr. K. N. Chavda, Chairperson of College IQAC.

Dr. B. N. Dhimmar, College IQAC Coordinator, welcomed all the members for the meeting of College IQAC.

Item No. 1: To confirm minutes of IQAC meeting held on 14/09/2015.

The minutes of the Meeting held on Saturday, 14th September, 2015 approved by the Chairman and circulated to the other members. Since there were no comments received from any of the members, the proceedings were confirmed as correctly recorded and the following resolution was passed: “RESOLVED THAT the minutes of the meeting of the IQAC members of the college held on Saturday, 14th September, 2015 be and is hereby confirmed as true record of the proceedings as no comments have been received from any members”.

Item: 2 Acceptance of Resignation of Dr. DR. B. N. Dhimmar from the post of IQAC Coordinator:

Dr. K.N.Chavda, the Chairman informed the meeting that committee has received Resignation letter from DR. B. N. Dhimmar, IQAC Coordinator. He further informed that at meeting of the IQAC members, after discussion at length decided to accept the resignation of DR. B. N. Dhimmar. All the members thanked him for his co-operation and valuable guidance provided during his tenure.

Item: 3 Appointment of Dr. S. A. Desai for the post of IQAC Coordinator:

Dr. K.N.Chavda, the Chairman proposed to appoint Dr. S. A. Desai for the recently vacated post of IQAC Coordinator. All the members approved this proposal and adopted unanimously with the best regards to new coordinator.

Item: 4 Any other matter with permission of chairperson.

With no other matter was pending, the meeting ended with a vote of thanks to the chair.

IQAC Meeting : 3rd

Date: 15/04/2016

Venue : Multimedia Hall

Time : 11.00 am

Agenda

1: To confirm minutes of IQAC meeting held on 01/01/2016.

2.Discussion on action taken report of the year 2015-16.

3: Plans of institution for the year 2016-17

4 Any other matter with permission of chairperson.

Minutes

Minutes of the IQAC meeting held on 15/04/16 at 11.00 a.m. at college multimedia hall. The following members were present.

No.	Member Present
1.	Dr. K.N.Chavda (Chairperson)
2.	Dr. S. A. Desai (Coordinator)
3.	Dr. R.N.Sadri (secretary)
4.	Mr. B.D. Patel (Member)
5.	Mr. B.N. Patel (Member)
6.	Mr. K.G. Patel (Member)
7.	Mr.K.S.Sutaria (Member)
8.	Dr. P. B. Patel (Member)
9.	Dr. Gaurang Rami (External Expert)
10.	Dr. Yogesh Vasiya(External Expert)
11.	Mr. Ashwin R. Patel (Management Represntative)

12.	Mr. Ramesh K. Gamit (Head clerk)
13.	Ku. Shivali H. Soni (T. Y. B. Com. Div-3)
14.	Ku. Haedi P. Shah (T. Y. B. Com. Div-3)
15.	Prin. Yogesh L. Bhatt

The meeting was chaired by Principal Dr. K. N. Chavda, Chairperson of College IQAC.

Dr. S. A. Desai, College IQAC Coordinator, welcomed all the members for the meeting of College IQAC.

Item No. 1: To confirm minutes of IQAC meeting held on 01/01/2016.

The minutes of the Meeting held on Friday, 1st January, 2016 approved by the Chairman and circulated to the other members. Since there were no comments received from any of the members, the proceedings were confirmed as correctly recorded and the following resolution was passed: “RESOLVED THAT the minutes of the meeting of the IQAC members of the college held on Friday, 1st January, 2016 be and is hereby confirmed as true record of the proceedings as no comments have been received from any members”.

Item: 2 Discussion on action taken report of the year 2015-16:

The outcome achieved by the end of the year 2015- 16 against the plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement were discussed and noted:

Plan of Action	Achievements
1.Strengthening and monitoring the quality of academics.	1. All the programs (UG &PG) are regularly monitored with regard to teaching. 2. Motivate teaching staff for attaining of lecture/workshop /seminar organizing in various institute for encouraging research.
2.Updation of software	1. Updated the already Existing automated software installed in the institution.
3.To encourage teachers for Research	1. To encourage teachers for publishing book, official publication gets by the

	<p>institute with ISBN number.</p> <p>2. Launch of IDEES- International Multidisciplinary Peer Reviewed Research Journal (online) with ISSN NO. 2455-4642</p>
4. Training Teachers and Administrative staff	<p>1. Training of teaching staff regarding office procedure and documenting various programmes.</p> <p>2. Train Administrative staff for maintaining of records.</p>
5. Skill oriented program	<p>(a) Initiated Sessions for Enhancing the ability through Learning (SEAL) Personality development lectures (PD) as part of the regular time table</p> <p>(b) Affirmative action employability training of SC/ST students with TCS.</p> <p>(c) Workshop on Tai-Chi (Marital and Meditation Program) for students.</p>
6. Student mentoring program	<p>(a) Organized faculty development program on campus to corporate by Tata Consultancy Services(TCS).</p> <p>(b) Arrange motivational program.</p> <p>(c) Organized seminar on research methodology for students to create interest in research.</p>
7. Introduce new inter class & inter college competition	<p>Introduce inter class & inter college Salad Decoration competition and Rangoli making competition.</p>
8. To involve Alumni	<p>(a) Social awareness program organized by Alumni Association to aware students about water management and the need for social service.</p> <p>(b) Alumni association joins hands with schools and brings the talented speakers of schools in Amroli together.</p> <p>(c) Alumni served their services as a</p>

	judge in different inter college competition organized in college.
9. Community extension program.	Pragyan was launched to provide additional remedial teaching to students of Amroli Prathmik Shala.
10. Silver Jubilee celebration of college	Program for celebration of silver jubilee arranged 6 th and 7 th February, 2016.

Item:3: Plans of institution for the year 2016-17

All the members discussed and noted plans for the year 2016-17:

- 1. Focus on “ Student Centric ” activities to enhance their skills.**
- 2. Indentify more “Best Practices” and institutionalize them.**
- 3. Feedback to be taken on all aspects from various stakeholders**
- 4. Certificate course to be introduced.**
- 5. Develop Model for Rain Water Harvesting**

All the members agreed upon the same.

Item: 4 Any other matter with permission of chairperson.

With no other matter was pending, the meeting ended with a vote of thanks to the chair.