

PEER TEAM REPORT
ON
INSTITUTIONAL
RE-ACCREDITATION OF

J.Z.SHAH ARTS & H.P.DESAI COMMERCE COLLEGE
AMROLI-SURAT

Peer Team Visit on

Date : 12-13th May, 2015

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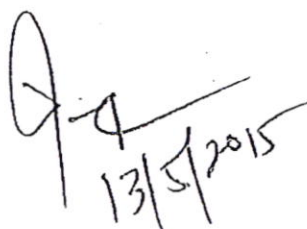
Knowledge Consortium of Gujarat

Near LD College of Engineering, Opp.PRL, Ahmedabad-380015 Gujarat, India

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PEER TEAM REPORT ON INSTITUTIONAL ACCREDITATION OF
NAME OF COLLEGE

Section -I. GENERAL		Information
1.1	Name & Address of the Institution	J.Z. Shah Arts & H P Desai Commerce College, At & PO - Amroli, St-Uttran Surat (Gujarat).-394107
1.2	Year of Establishment	1.7.1991
1.3	Current Academic Activities at the Institution (Numbers):	
	Faculties:	Two (02)(Arts & Commerce)
	Departments:	Eleven (11)
	Programmes/Courses offered	UG : 02 PG: 04
	Permanent Faculty Members:	31
	Students:	3493
1.4	Three major features in the institutional context (As received by the Peer Team)	<ul style="list-style-type: none"> • ICT enabled College • A trust owned grant-in-aid college, with 2(f) and 12(B) • The campus has good academic environment.
1.5	Dates of visit of the Peer Team (A detailed visit scheduled may be included as Annexure)	12-13 th May, 2015
1.6	Composition of the Peer Team which undertake the on-site visit	
	Chairperson	Dr. V.M. Vanar Principal, I.V. Patel Commerce College, Nadiad
	Member Coordinator	Dr. Charudatt Gurjar Asso.Prof., V.P. & R.P.T.P. Science College, V Vnagar
	Member	Dr. R.D.Modi Principal, C.P.Patel & F.H. Shah Commerce College, Anand
	KCG Director	Narendra Chotaliya


 13/5/2015

Section -II. CRITERION WISE ANALYSIS		OBSERVATION
2.1	Curricular Aspects:	
2.1.1	Curricular Planning and Implementation	<ul style="list-style-type: none"> Curriculum design is in tune with the institutional goal and objective. Six faculty members in Board of Studies. The College follows Syllabi of Affiliated University.
2.1.2	Academic flexibility	<ul style="list-style-type: none"> Choice based credit system implemented Limited Academic flexibility
2.1.3	Curricular Enrichment	<ul style="list-style-type: none"> Guest Lectures arranged periodically. Study circle established. Community orientation programmes through NSS and NCC.
2.1.4	Feedback System	<ul style="list-style-type: none"> Feedback from student is obtained, analyzed and implemented. Informal feedback collected from other stake holders.
2.2	Teaching, Learning and Evaluation .	
2.2.1	Student Enrollment and profile	<ul style="list-style-type: none"> Admission is merit based and as per University and government norms. Majority of students are girls Only college in the university to enroll blind students.
2.2.2	Catering to the diversity	<ul style="list-style-type: none"> Special consideration for differently abled and girls students.
2.2.3	Teaching Learning Process	<ul style="list-style-type: none"> Optimum use of ICT. Slow learners are given special care.
2.2.4	Teacher Quality	<ul style="list-style-type: none"> Faculty is recruited as per U.G.C /State government norms. 8 out of 31 faculties hold Ph.D. Faculty is encouraged to participate in national, International conferences, seminars, workshops, and development programmes.

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2.2.5	Evaluation Process and Reforms	<ul style="list-style-type: none"> Some faculties published books. Marginal reforms seen MCQs introduced in tests. Scope for reforms in Internal evaluations.
2.2.6	Student Performance & Learning Outcomes	<ul style="list-style-type: none"> Continuous evaluation through internal tests. Examination procedures are transparent. Declaration of results in time. College results better than the university average.
2.3	Research Consultancy & Extension	
2.3.1	Promotion of Research	<ul style="list-style-type: none"> Research Committee is yet to be formed.
2.3.2	Resource Mobilization for Research	<ul style="list-style-type: none"> Two research projects undertaken. Scope for more projects and research grants.
2.3.3	Research facilities	<ul style="list-style-type: none"> INFLIBNET and DELNET available Easy access to ICT facilities. Collaborative research needs to be initiated.
2.3.4	Research Publication and Awards	<ul style="list-style-type: none"> No. of research publications: a) With peer reviewed journals: 23 b) Listed in International databases: 4 No. of books : 5 Research awards : 2 Research Projects(Minor):1
2.3.5	Consultancy	<ul style="list-style-type: none"> Scope for consultancy activities. Consultancy needs to be promoted
2.3.6	Extension Activities and Institution Social Responsibility	<ul style="list-style-type: none"> NSS - 4 units (600 students) NCC - 90 students [Girls unit] Good participation at the university level. Good number of activities conducted in association with NGOs and several awards won. Literacy drive for the slum dwellers AIDS awareness programmes were organized for the local people

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2.3.7	Collaboration	<ul style="list-style-type: none"> The institute has no collaboration with any industry or agency.
2.4	Infrastructure and Learning Resources	
2.4.1	Physical facilities for learning	<ul style="list-style-type: none"> Adequate infrastructure. IT enable campus. Auditorium with seating capacity of 500 available Multimedia hall with 120 seats Wi-Fi. Campus. Facilities for differently abled students
2.4.2	Library as Learning resource	<ul style="list-style-type: none"> 30424 Books 14 journals 77 Magazines 13 Newspapers INFLIBNET & DELNET facility Adequate library timings for students. Seating capacity of 100+120 OPAC facility partially functional
2.4.3	IT Infrastructure	<ul style="list-style-type: none"> INFLIBNET AND DELLNET facilities in place. Facility for E-access needs to be strengthened. Library is managed through SOUL and OPAC software.
2.4.4	Maintenance of Campus Facility	<ul style="list-style-type: none"> Infrastructure is well maintained ALL Class rooms equipped with ICT facility. Sufficient fund allotted for campus maintenance. Well maintained campus
2.5	Student Support and Progression	
2.5.1	Student Mentoring & Support	<ul style="list-style-type: none"> Differently abled students provided with iPods. Computer training for all students. Good amount of scholarship for students from the backward classes disbursed.

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		<ul style="list-style-type: none"> • Active Career and counseling cell in place. • Guest lectures for vocational guidance arranged • Syllabus, model question papers available on college web site and in the library. • Insurance and RO water facility for all students.
2.5.2	Student Progression	<ul style="list-style-type: none"> • Seminars for career guidance conducted.
2.5.3	Student Participation and Activities	<ul style="list-style-type: none"> • Good number of a variety of activities conducted and good participation by students. • Awards also won in NCC, NSS and other State level competitions
2.6	Governance and Leadership	
2.6.1	Institutional Vision and Leadership	<ul style="list-style-type: none"> • Visionary management and dynamic principal provide effective leadership.
2.6.2	Strategy development and deployment	<ul style="list-style-type: none"> • IQAC plans, deploys and review strategies. • Academic calendar and prospectus prepared in time every year
2.6.3	Faculty Empowerment Strategies	<ul style="list-style-type: none"> • A few FDPs are conducted. • Laptops provided to faculties.
2.6.4	Financial Management and Resource Mobilization	<ul style="list-style-type: none"> • 100% utilization of UGC grants and state government as per norms laid down. • The role of GOs and NGOs are appreciable. • Regular audit system exists. • Adequate funds generated through SF courses to meet day to day expenses.
2.6.5	Internal Quality Assurance System	<ul style="list-style-type: none"> • IQAC is constituted in 2009 as per norms. • IQAC is in functioning mode • Systematic development planned for expansion

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2.7	Innovation and Best Practices	
2.7.1	Environment Consciousness	<ul style="list-style-type: none"> • Limited programmes for environmental awareness. • Possibility of water harvesting.
2.7.2	Innovation	<ul style="list-style-type: none"> • Introduction of i-notice through mobile application. • Students' attendance through face detection technology.
2.7.3	Best Practices	<ul style="list-style-type: none"> • earn while learn scheme among the students being run effectively since 2008.. • Social inclusion of visually impaired students in mainstream activities.
Section -III. OVERALL ANALYSIS		Report
3.1	Institutional Strengths	<ul style="list-style-type: none"> • Good management support and proactive leadership by principal. • Special Care of the College to uplift the under privileged sections of the society. • Good Academic results. • Optimal utilization of well maintained and IT enabled infrastructure.
3.2	Institutional Weakness	<ul style="list-style-type: none"> • Less number of research activities. • Limited collaborations • Absence of add on courses.
3.3	Institutional Opportunities	<ul style="list-style-type: none"> • Potential for large scale consultancy • College may introduce add-on courses. • College can establish linkages with local industries • College can apply for CPE.
3.4	Institutional Challenges	<ul style="list-style-type: none"> • Further expansion of existing physical infrastructure. • Motivating the faculty to go for PhD. • Garnering research projects. • Raising funds through consultancy.

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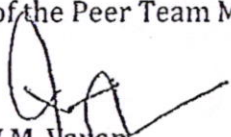
<p>Section -IV. Recommendations for Quality Enhancement of the Institution</p>	<ul style="list-style-type: none"> • Strengthening research conferences/ seminar/workshop activities. • Explore possibility for College with Potential for Excellence (CPE) • Library need independent website and feedback mechanism • Installation of elevators for differently able student. • Initiatives to be taken to offer soft skill, add-on and certificate courses. • Explore placement and career counseling activities • Strengthening extension activities through village adoption. • Can plan for the introduction of professional courses like CA ,CS and ICWA. • Need to initialize collaboration with local industries.
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I agree with the Observations of the Peer team as mentioned in this Report.

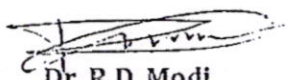
Seal of the Institution


 PRINCIPAL
 J. Z. SHAH ARTS &
 H. P. DESAI COMMERCE COLLEGE,
 AMROLI-394 107. (SURAT)
 PH. NO. 0261-2459382, 2495249

Signatures of the Peer Team Members:


 Dr. V.M. Vaidar
 Chairperson


 Dr. Charudatt Gurjar
 Member Coordinator


 Dr. R.D. Modi
 Member

Place: Amroli, Surat

Date: 13/05/2015

Signature:

Director, KCG

Grade Sheet

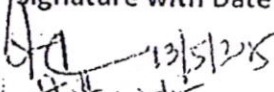
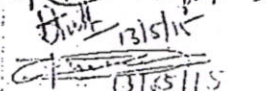
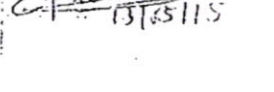
J Z Shah Arts and H P Desai Commerce College, Amroli, Surat

Place:

Dates of Visits: 12th 21st 13th May - 2015

Criteria	Weightage Wi	Criterion-wise weighted Grade Point (KAGPi)	Criterion wise Grade Point Averages KAGPi=KAGPi*Wi
I. Curricular Aspects	100	290	2.90
II. Teaching-Learning and Evaluation	350	1000	2.86
III. Research, Consultancy and Extension	150	370	2.47
IV. Infrastructure and Learning Resources	100	350	3.50
V. Student Support and Progression	100	270	2.70
VI. Governance, Leadership and Management	100	330	3.30
VII. Innovations and Best Practices	100	270	2.70
Total	$\sum_{i=1}^7 CrWGP_i = 1000$	$\sum_{i=1}^7 Wi = 2880$	
Institutional CGPA =	$\frac{\sum_{i=1}^7 CrWGP_i}{\sum_{i=1}^7 Wi} =$	$\frac{2880}{1000} =$	2.88
Grade	B	Descriptor	GOOD

Names & Signatures of the members of the Peer team with date:

	Name	Signature with Date
Chairperson	Dr V M Vanar	 13/5/2015
Member Coordinator	Dr C R Gurjar	 13/5/15
Member	Dr R D Modi	 13/5/15
KCG Director	Mr N Chotalia	
Place:	AMROLI, SURAT	
Date:	12 th 21 st 13 th May - 2015	

Grade Sheet

Name of college: J Z Shah Arts and H P Desai Commerce College.

Place: Amroli, Surat

Dates of: 12th and 13th May 2015

Criteria and Key Aspect		Weightage Wi	Key Aspect Grade Points (KAGP) 4/3/2/1/0	Key Aspect Wise Weighted Grade Points KAGPi=KAGPi*Wi
Criterion I: Curricular Aspects				
1.1	Curricular Planning and Implementation	20	4	80
1.2	Academic Flexibility	30	2	60
1.3	Curricular Enrichment	30	3	90
1.4	Feedback System	20	3	60
TOTAL		Wi=100	(CrWGP)i	290
Calculated Cr GPA=(CrWGP)i/Wi= 2.90				
Criterion II: Teaching-Learning and Evaluation				
2.1	Student Enrolment and Profile	30	4	120
2.2	Catering to Student Diversity	50	4	200
2.3	Teaching -Learning and Reforms	100	3	300
2.4	Teacher Quality	80	2	160
2.5	Evaluation Process and Reforms	50	2	100
2.6	Student Performance & Learning Outcomes	40	3	120
TOTAL		Wii=350	(CrWGP)ii	1000
Calculated Cr GPA=(CrWGP)ii/Wii= 2.86				
Criterion III: Research, Consultancy and Extension				
3.1	Promotion of Research	20	1	20
3.2	Resource Mobilization for Research	10	1	10
3.3	Research Facilities	10	3	30
3.4	Research Publication and Awards	20	2	40
3.5	Consultancy	10	1	10
3.6	Extension Activities and Institution Social Responsibility	60	4	240
3.7	Collaboration	20	1	20
TOTAL		Wi=150	(CrWGP)iii	370
Calculated Cr GPA=(CrWGP)iii/Wiii= 2.47				
Criterion IV: Infrastructure and Learning Resources				
4.1	Physical Facilities	30	3	90
4.2	Library as a Learning Resource	20	3	60
4.3	IT Infrastructure	30	4	120
4.4	Maintenance of Campus Facilities	20	4	80
TOTAL		Wi=100	(CrWGP)iv	350
Calculated Cr GPA=(CrWGP)iv/Wiv= 3.50				

Grade Sheet

Name of college J Z Shah Arts and H P Desai Commerce College.

Place: Amroli, Surat

Dates of 12th and 13th May 2015

Criteria and Key Aspect		Weightage Wi	Key Aspect Grade Points (KAGP) 4/3/2/1/0	Key Aspect Wise Weighted Grade Points KAGPi=KAGPi*Wi
Criterion V: Student Support and Progression				
5.1	Student Mentoring and Support	50	3	150
5.2	Student Progression	30	2	60
5.3	Student Participation and Activities	20	3	60
TOTAL		Wi=100	(CrWGP)v	270
Calculated Cr GPA=(CrWGP)v/Wv=		2.70		
Criterion VI: Governance, Leadership and Management				
6.1	Institutional Vision and Leadership	10	4	40
6.2	Strategy Development and Deployment	10	3	30
6.3	Faculty Empowerment Strategies	30	3	90
6.4	Financial management and Resource Mobilization	20	4	80
6.5	Internal Quality Assurance System	30	3	90
TOTAL		Wi=100	(CrWGP)vi	330
Calculated Cr GPA=(CrWGP)vi/Wvi=		3.30		
Criterion VII: Innovations and Best Practices				
7.1	Environment Consciousness	30	2	60
7.2	Innovation	30	3	90
7.3	Best Practices	40	3	120
TOTAL		Wi=100	(CrWGP)vii	270
Calculated Cr GPA=(CrWGP)vi/Wvii=		2.70		
Grand Total		Wj=1000	CrWGPj	2880
Institutional CGPA = CrWGPj / Wj =		2.88		
Letter Grade		B	GOOD	

Names & Signatures of the members of the Peer team with date:

Name & Designation		Signature with Date
1	Dr V M Vanar	Chairperson
2	Dr Charudutt R Gurjar	Member
3	Dr R D Modi	Coordinator
4	Mr Narendra Chotalia	Member
		KCG Director

Place: AMROLI SURAT

Date: 13/5/2015